



## Meeting Minutes

### Library Board

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Tuesday, April 12, 2022

5:00 PM

La Crosse Main Library  
Auditorium (Lower Level)

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#### Agenda

##### 1. Call to Order

*PRESENT:*

*Sue Anglehart, Kathy Ivey, Jodi Ehrenberger, Bryan Morris, Araysa Simpson  
Aaron Engel (arrived 5:37p.m.)*

*ABSENT:*

*Katie Bittner, Shelley Hay, Mac Kiel*

**The Chair, Ms. Anglehart, called the meeting to order at 5:05 p.m.**

##### 2. Approval of Minutes from Regular Board Meeting

**Motion to approve the minutes of March, 2022.  
(Jodi Ehrenberger / Araysa Simpson) Carried**

##### 3. Approval of Committee of the Whole Minutes

*No meeting.*

##### 4. Approval of Bills & Financial Reports

*Ms. Grant noted the expended amount in natural gas, and reminded the Board that line was adjusted to account for increases. She also pointed out minor changes to the program supplies line as well as the "Regional Read" name change in gift funds.*

*Motion to approve the bills and financial reports for March 2022.  
(Jodi Ehrenberger / Kathy Ivey) Carried*

##### 5. Department Presentation

*Danny provided an overview of his department and shared their mission. He explained what they do, noted their accomplishments and listed upcoming projects for 2022 including the sound system in Main Hall.*

## 6. Reports

### 6.1 Director's Report

#### 6.11 Operations Updates

*Along with other City departments, the library completed the next phase of the Pay & Class Study and submitted position questionnaires and job descriptions for each unique position in the organization. McGrath Consulting will spend some time analyzing before presenting at a future Board meeting. The current system of position grades and steps remains in place for the time being.*

#### 6.12 Facilities Updates

*The next banner in the "Libraries are For Everyone" project will be added to the South side of the Main building in the next few weeks. The winning banner was unveiled during National Library Week, and the artist has agreed to let the library use their art on library merchandise to fund future banners.*

#### 6.13 Service Updates

*Members of WRLSWEB elected to explore potential system wide migration of the Integrated Library System. Sierra is currently being used, however the product is aging out and staff time is being used to troubleshoot issues. The timeline is likely at least a year out, but staff has been involved in demos of alternate ILS systems.*

*Plans for the mobile library vehicle have been delayed. The library will still be receiving a decommissioned vehicle from MTU when they are able to replace it with new electric vehicles. Unfortunately, MTU was informed the new electric vehicle delivery is now expected to take two years. Knowing the decommissioned vehicle is still coming, but delayed, helps staff plan hours and services as the library looks to expand this summer. The mobile pop-up van will continue to be utilized.*

#### 6.14 Programming Highlights

*National Library Week was celebrated last week.*

*The first Friends of the Library basement book sale since COVID was held last weekend and brought in over \$4,600 in sales of material and over \$900 in memberships.*

## 7. Old Business

### 7.1 Schedule of Board Retreat April 23

*Ms. Grant shared the agenda for the upcoming board retreat.*

## 8. Public Comment / Other

*Board member Shelley Hay will be stepping down as her term ended in March. Ms. Grant thanked her for her service. The Mayor will be appointing Jessica Thill to the Library Board at Thursday's City Council meeting.*

## 9. Topics for Future Meetings

*None.*

## 10. Vacancy Report / New Hire Updates

*Alan Mask, manager of Collection Management, left the organization to pursue a new position.*

*As a result of internal applicants moving into vacancies from retirements, open clerk positions have been filled by Bridget Brown, Shannon Casey and Alexandria Chapes. Annie Baumann has filled the vacant part-time library assistant position.*

*Two librarians will be starting this month:*

*Emily Mootz moves into an Access & Engagement position (formerly known as Reference) vacated by a retirement.*

*Kate McNamer joins the library as the Community Resources Specialist specializing in social work. ARPA grant funding will help fund supplies for this position.*

**CLOSED SESSION**

*Motion to convene in closed session under the exemption set out in Wisconsin Statutes 19.85(1)c which reads as follows: Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and will reconvene again in open session.*

*(Sue Anglehart / Jodi Ehrenberger) Carried*

*Time: 5:41 p.m.*

*Roll Call Vote:*

- Sue Anglehart           Aye
- Jodi Ehrenberger       Aye
- Aaron Engel             Aye
- Kathy Ivey              Aye
- Bryan Morris            Aye
- Araysa Simpson         Aye

*Motion to reconvene into open session.*

*(Aaron Engel / Jodi Ehrenberger) Carried*

*Time: 6:13 p.m.*

*Roll Call Vote:*

- Sue Anglehart           Aye
- Jodi Ehrenberger       Aye
- Aaron Engel             Aye
- Kathy Ivey              Aye
- Bryan Morris            Aye
- Araysa Simpson         Aye

**11. Adjournment**

*Time: 6:13 pm*

**Motion to adjourn.**

**(Araysa Simpson / Aaron Engel) Carried**