Volunteer Role: Computer Caretaker

<u>Overview</u>: The La Crosse Public Library is looking for volunteers to help keep our technology work stations looking their best! Volunteers will help clean library computer keyboards and screens before the building opens to the public. This important task helps to maintain a welcoming atmosphere for our community.

Responsibilities:

Help our public computers (over 3 dozen!) look their best and stay sanitary for our patrons by helping us sanitizing computer keyboards, mouse and headphones.

Qualifications:

- 1. Reliability and a desire to help to make the library an inviting community destination
- 2. Ability to work independently
- 3. Must be able to meet physical demands of cleaning

Training:

1. Instruction on cleaning procedures and supplies will be provided.

<u>Time Commitment</u>: 1-2 hours per week. Volunteers are needed from 9-10 am before the library opens to the public.

Reports to: Volunteer Coordinator