



## Meeting Minutes

### Library Board

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Tuesday, May 9, 2023

5:00 PM

La Crosse Main Library  
Auditorium (Lower Level)  
800 Main Street

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#### 1 Call to Order

*PRESENT: Sue Anglehart, Kathy Ivey, Katie Bittner, Ross Seymour, Araysa Simpson, Mac Kiel, Aaron Engel, Jess Thill*

*ABSENT: Erin Raymus*

*The Chair, Ms. Anglehart, called the meeting to order at 5:01 p.m.*

#### 2 Introduction of Library Board Member, Erin Raymus

*Ms. Raymus was unable to attend the meeting. Introductions will be postponed until June.*

#### 3 Approval of Minutes from Regular Board Meeting – April 11th, 2023

Motion to approve the minutes from the Regular Board Meeting of April 11, 2023.  
(Kathy Ivey/Ross Seymour) Carried

#### 4 Approval of Minutes from Committee of the Whole – No May Meeting

#### 5 Approval of Bills & Financial Reports – March & April 2023

Motion to approve the bills and financial reports from March and April 2023.  
(Aaron Engel/Kathy Ivey) Carried

## **6 Reports**

### **6.1 Director's Report**

#### **6.11 Vacancy Report / New Hire Updates**

**Ms. Grant announced that Kahoua Vue will be moving from a part-time position in Circulation to fill one of the two retirement vacancies in Collection Management. Interviews will be conducted this week to fill the vacant position.**

#### **6.12 Operational Updates**

**On the ILS migration front: Ms. Grant has mentioned in the past that WRLSWEB is investigating options for a new Integrated Library System. The field has been narrowed to two products, Sirsi Dynix Symphony and Innovative Polaris and a group of six staff from around the system (including Lindsay Schmitt from LPL) conducted site visits to see these products in action. The Network Advisory Committee meets May 11th to discuss a future direction.**

#### **Staff Training and Continuing Education**

**The Wisconsin Association of Public Library (WAPL) conference took place at the end of April. Three LPL staff members presented: Marcellese Powell presented on our Patron Relations model, Kam Hartfield and Emily Mootz presented on their work with Project Proven and Jail Outreach.**

**It's Annual Performance Appraisal time! Managers and Supervisors are working on staff annual performance evaluations. In part, this determines eligibility for step increases provided to eligible city employees in July.**

#### **6.13 Programming Highlights**

**The Tool Library went live this month. On June 2nd, Mayor Reynolds held open office hours in the library. He plans to make this a more regular occurrence. Library staff is getting geared up for the Summer Library Program. The youth program kicks off June 3, LPL is excited to be collaborating with La Crosse County Library.**

#### **6.14 Strategic Planning Updates**

**The Steering Committee continues working on compiling a list of focus group candidates. Board and community members are encouraged to reach out with recommendations.**

**Staff survey was shared last week.**

### **6.2 Committee of the Whole Report – No May Meeting**

## 7 New Business

### 7.1 Approval of Teen Space Policy

Ms. Grant reviewed the long-time practice of designating an area in the library specifically for teens and stated this policy would formally support the designation of our Teen Space.

Motion to approve the Teen Space Policy striking “main floor” from original text.

(Katie Bittner/Kathy Ivey) Carried

## 8 Old Business

## 9 Public Comment / Other

*Comment from Board member Katie Bittner—“Incredible, awesome programming at North. Great feedback from the community about the youth department—Thanks!”*

## 10 Topics for Future Meetings

**10.1 Annual Performance Evaluation of Library Director in June. Information shared May 1st, evaluation due to Kathy Ivey by May 31st.**

## 11 Adjournment

*Time: 5:22 pm*

Motion to adjourn.

(Araysa Simpson/Ross Seymour) Carried