



**Meeting Minutes**

**Library Board**

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Tuesday, August 8, 2023

5:00 PM

La Crosse Public Library  
Auditorium (Lower Level)

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**1 Call to Order**

**2 Introduction of Library Board Member, Erin Raymus**

**3 Election of Officers**

Motion to nominate Araysa Simpson for Secretary.  
(Kathy Ivey/Katie Bittner) Carried

Motion to nominate Kathy Ivey for Vice President  
(Katie Bittner/Aaron Engel) Carried

Motion to nominate Sue Angelhart for President  
(Araysa Simpson/Kathy Ivey) Carried

**4 Approval of Minutes from Regular Board Meeting – June 13, 2023 (No July Meeting)**

Motion to approve the minutes from the regular Board meeting of June 13, 2023.  
(Araysa Simpson/Kathy Ivey) Carried

**5 Approval of Minutes from Committee of the Whole – August 1, 2023**

Motion to approve the minutes from the Committee of the Whole meeting of August 1, 2023.  
(Katie Bittner/Aaron Engel) Carried

**6 Approval of Bills & Financial Reports – June and July 2023**

Motion to approve the bills and financial reports from June and July 2023.  
(Aaron Engel/Jess Thill) Carried

## 7 Reports

### 7.1 Director's Report

#### 7.11 Vacancy / New Hire Updates

Colleen Hallfrisch from the Collection Management team has left LPL. Ms. Grant noted the lack of availability of childcare has affected staffing at the library and throughout the local workforce. LPL is excited to welcome four new external employees, Jennifer Blank, Rebecca Behm, Liam Knoll, and Maria Donjuan Romero.

#### 7.12 Operational Updates

The chiller/AC at Main went down on July 5. It was a hot day, but, thanks to our backup system (and maintenance team), LPL was open as scheduled. The replacement chiller unit for North has been ordered and will arrive within the next month or two. Staff continue looking at the facilities assessment and planning for future maintenance needs.

#### 7.13 Programming Highlights

Mayor Reynolds joined us for Rad Reptiles (part of the summer library program) in July. More than 350 participants attended the event! Upcoming end-of-summer event is August 19.

#### 7.14 Strategic Planning Update

Library Strategies reported that LPL met response goals for the community survey. Focus groups were held with members of the public as well as for staff. First phase is concluding. A steering committee will soon review results; Board will take final actions on the plan.

#### 7.15 2024 City Operating Budget Process Update

A preliminary budget was shared at last week's COW meeting. Business Services Manager Elaine Petersen and Director Shanneon Grant met with City Finance this week, who recommended some small adjustments to the budget. Ms. Grant will bring the most up-to-date budget before the Board in September. The Finance Director indicated that the City is still facing post-pandemic budget shortfalls which may make a \$7,000 budget increase difficult.

### 7.2 Committee of the Whole Report – August 1, 2023

#### 7.21 Approval of Preliminary 2024 Operating Budget

Motion to table the discussion and approval of the 2024 operating budget until September.

(Kathy Ivey/Aaron Engel) Carried

**7.22 Approval of Child Safety Policy**

Motion to approve the Child Safety Policy as presented.  
(Araysa Simpson/Katie Bittner) Carried

**7.23 Approval of Local & Independent Authors Collection Policy**

Motion to approve the Authors Collection Policy as presented.  
(Kathy Ivey/Aaron Engel) Carried

**8 Old Business**

*None.*

**9 Topics for Future Meetings**

**9.1 2024 Winding Rivers Library System Resource Contract**

**10 Public Comment / Other**

*None.*

**11 New Business**

**11.1 Reclassification of Network Analyst Position (CLOSED SESSION)**

**CLOSED SESSION**

Motion to convene in closed session under the exemption set out in Wisconsin Statutes 19.85(1)c which reads as follows: Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and will reconvene again in open session.  
(Araysa Simpson/Aaron Engel) Carried

Time: 5:51 p.m.

Roll Call Vote:

- Sue Anglehart Aye
- Kathy Ivey Aye
- Katie Bittner Aye
- Aaron Engel Aye
- Mac Kiel Aye
- Erin Raymus Aye
- Ross Seymour (Absent)
- Araysa Simpson Aye

- Jessica Thill Aye

Motion to reconvene into open session.  
(Kathy Ivey/Aaron Engel) Carried

Time: 6:06 p.m.

Roll Call Vote:

- Sue Anglehart Aye
- Kathy Ivey Aye
- Katie Bittner Aye
- Aaron Engel Aye
- Mac Kiel Aye
- Erin Raymus Aye
- Ross Seymour (Absent)
- Araysa Simpson Aye
- Jessica Thill Aye

**...Motion from closed session...**

Motion to approve the reclassification of Library Network Analyst Grade 9, Step 2, to Network and Cybersecurity Analyst Grade 11, Step 1, effective August 18th, 2023, to align with recent changes to City IT positions based on the recommendation of McGrath Human Resources Group.  
(Araysa Simpson/Kathy Ivey) Carried

**12 Adjournment**

Time: 6:07 PM

Motion to adjourn.  
(Aaron Engel/ Katie Bittner) Carried