



Meeting Minutes

Library Board

Tuesday, June 14, 2022

5:00 PM

La Crosse Main Library
Auditorium (Lower Level)

Agenda

1. Call to Order

PRESENT:

Sue Anglehart, Kathy Ivey, Katie Bittner, Aaron Engel, Mac Kiel, Bryan Morris, Ross Seymour, Araysa Simpson, Jess Thill

Katie Bittner left at 6:12 p.m.

The Chair, Ms. Anglehart, called the meeting to order at 5:02 p.m.

2. Johnson Controls Presentation by Account Manager Jeff Van Ess

Jeff provided an overview and answered questions about the solar project. The kiosk has been updated and is now showing library data only. Johnson Controls is committed to improving the interactive complexity of the kiosk, and will work with the library to tailor the program to meet specific needs and requests.

3. Introductions

Ms. Grant introduced and welcomed new board member Ross Seymour. She also introduced Access & Engagement Librarian Emily Mootz, who shared some of her current classes and outreach programs.

4. Approval of Minutes from Regular Board Meeting

**Motion to approve the minutes of May 10, 2022.
(Kathy Ivey / Jess Thill) Carried**

5. Approval of Committee of the Whole Minutes

**Motion to approve the Committee of the Whole minutes of June 7, 2022.
(Araysa Simpson / Aaron Engel) Carried**

6. Approval of Bills & Financial Reports

Ms. Grant noted that natural gas is still high, but will hopefully be offset by savings and reduced spending in other areas. She also mentioned that Contractual Services may go over budget, however this overage is being accounted for in office supplies and will be reallocated next year.

Motion to approve the bills and financial reports for May 2022.

(Aaron Engel / Kathy Ivey) Carried

7. Reports

7.1 Director's Report

7.11 Vacancy Report / New Hire Updates

Long-time employee Darcy Skibba retired from Circulation. Ms. Grant shared her card thanking the Board for her retirement gift.

Offers were accepted for the full-time and part-time Patron Relations positions, leaving one part-time position to be filled.

Chevana Vang left YS for a full-time opportunity. These hours were shifted internally, so a part-time library assistant position in circulation will be posted.

7.12 Facilities Updates

Nick Ellenberger from ISG did a site visit and is working on a structural assessment of Main Hall and South meeting rooms and bathrooms. He will prepare options for each of those spaces, including possibilities for use of the space outside of library hours.

Russ McClintock received pricing information on Hearing Loop and acoustic improvements for Main Hall. These improvements will be covered by a grant and Gert Gordon funds.

7.13 Programming Updates

SLP is off to great start! There was a large turnout for the Outreach vehicle at the Farmer's Market. Mobile Outreach has begun routes in conjunction with YMCA on Mondays, Tuesdays, and Thursdays. They will also be at various parks on Saturdays. Ross Seymour mentioned how much he enjoys Storytime for Adults, and noted Ms. Grant's appearance Monday night.

7.2 Committee of the Whole Report

7.21 Consideration of Johnson Controls Performance Measurement & Verification Invoice Split

Ms. Anglehart explained the history and timeline of the request from City. Ms. Grant reviewed options that had been considered, including 2017 Capital Equipment money, which City declined to use. It was suggested that this money be reallocated for use to pay for new self-check machines.

Discussion followed regarding balancing accountability of the request and relationships with City. There was concern of setting a precedent for future requests if the invoice was paid. It was noted that this decision could also be used as an opportunity to communicate and educate City staff and City Council about library funding and procedures.

7.22 *Request from City Finance Department for Approval of Carryover Spending for \$3,222.50 payment to Johnson Controls*

Motion to approve City Finance request of \$3,222.50 from Carryover to pay Johnson Controls.

(Aaron Engel / Mac Kiel)

All opposed - Failed

It was suggested that a Board statement be included with the vote to provide context.

8. Public Comment / Other

None.

9. Topics for Future Meetings

9.1 Director Evaluation

9.2 Election of Officers

9.3 Department Presentation – Circulation

9.4 Strategic Planning Process

10. Old Business

10.1 Library Director Evaluation Process

With the exception of the two newest members, Kathy Ivey sent evaluation forms to Board members, along with a summary of Director goals and outcomes. The evaluation will be reviewed in closed session during July's meeting.

11. Adjournment

Time: 6:57 p.m.

Motion to adjourn.

(Aaron Engel / Araysa Simpson) Carried