



Meeting Minutes

Library Board

Tuesday, November 10, 2020

5:00 PM

Video Conference

AGENDA

1. Call to Order

PRESENT:

Sue Anglehart, Katie Bittner, Cat Ellingson, Shelley Hay, Kathy Ivey, Gary Padesky

ABSENT:

Jodi Ehrenberger, Araysa Simpson, Keonte Turner

The Chair, Ms. Anglehart, called the meeting to order at 5:01 p.m.

2. Approval of Minutes from Regular Board Meeting

Motion to approve the minutes of October 13, 2020.

(Gary Padesky / Kathy Ivey) Carried

3. Approval of Committee of the Whole Minutes

Motion to approve the Committee of the Whole minutes of November 2, 2020.

(Katie Bittner / Cat Ellingson) Carried

4. Approval of Bills & Financial Reports

Loretta Kilmer noted changes resulting from the City's recent upgrade and implementation of a new chart of accounts. Smaller accounts were combined, and some miscellaneous fees can no longer be separated. Next year's financials may look different as the best format is determined. The Board thanked Loretta for her efforts and hard work.

Motion to approve the bills and financial reports for September 2020.

(Gary Padesky / Kathy Ivey) Carried

Motion to approve the bills and financial reports for October 2020.

(Katie Bittner / Kathy Ivey) Carried

5. Reports

5.1 Director's Report

5.11 Vacancy Report

There are no current vacancies.

5.12 Service Updates

In addition to continuation of virtual programs and current services, the Library App has been launched. Alan Mask and Lou Kalis have worked on this project for over a year and the result has been very successful. Feedback on its usability and features have been extremely positive.

5.13 Facility Updates

Air scrubbers were recently installed at the library and city hall by Johnson Controls. Because these scrubbers help reduce the spread of virus through air handling, the cost is covered through CARES grant funding. Currently the library and city hall are the only two city buildings that have air scrubbers.

5.14 2021 Operating Budget Update

The special Common Council meets tonight to adopt the proposed 2021 budget. This budget would include a makeup step increase for those employees eligible in July 2020. This increase will now occur in January of 2021. Management is currently working on performance evaluations that were delayed mid-year. The usual July 2021 step increase is also included in the budget.

5.2 Committee of the Whole Report

5.21 Fire Station Project Update

Since the COW presentation, Ken Gilliam met with architects and provided an update indicating that the add on option for shared space in the Fire Station 4 project is not viable. Ken wanted to extend his appreciation to the Board and will keep the library advised of future opportunities as other fire station sites develop in coming years.

6. Old Business

None.

7. Public Comment / Other

None.

8. Topics for Future Meetings

The Board inquired about the status of the solar panel kiosk project. Ms. Grant noted that the Mayor is still planning the educational piece and is working toward making it available in the near future.

CLOSED SESSION

Motion to convene in closed session under the exemption set out in Wisconsin Statutes 19.85(1)c which reads as follows: Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and will reconvene again in open session.

(Kathy Ivey / Gary Padesky) Carried

Time: 5:25 p.m.

Roll Call Vote:

- Sue Anglehart Aye
- Katie Bittner Aye
- Cat Ellingson Aye
- Shelley Hay Aye
- Kathy Ivey Aye
- Gary Padesky Aye

Motion to reconvene into open session.

(Kathy Ivey / Katie Bittner) Carried

Time: 6:01 p.m.

Roll Call Vote:

- Sue Anglehart Aye
- Katie Bittner Aye
- Cat Ellingson Aye
- Shelley Hay Aye
- Kathy Ivey Aye

Motion to approve the replenishment of Director's Hospitality Fund in the amount of \$4,000 to come from the Special Trustees Fund.

(Kathy Ivey / Katie Bittner) Carried

9. Adjournment

Time: 6:03 p.m.

Motion to adjourn.

(Katie Bittner / Cat Ellingson) Carried