



## Meeting Minutes

### Library Board

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Tuesday, September 13, 2022

5:00 PM

La Crosse Main Library  
Auditorium (Lower Level)

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#### Agenda

##### 1. Call to Order

*PRESENT:*

*Sue Anglehart, Mac Kiel, Bryan Morris, Ross Seymour, Araysa Simpson, Jess Thill*

*ABSENT:*

*Katie Bittner, Aaron Engel, Kathy Ivey*

**The Chair, Ms. Anglehart, called the meeting to order at 5:01 p.m.**

##### 2. Jail Outreach & Instruction Presentation

*Members of the Access & Engagement team, Emily Mootz and Kamryn Hartfield, along with their manager Barry McKnight, spoke about the Library's efforts to expand jail outreach beyond providing books by partnering with Project Proven. This partnership allows the Library to enhance existing relations through Western Technical College by creating curriculum and teaching classes to help with literacy and writing.*

##### 3. Approval of Minutes

**Motion to approve the minutes of August 9, 2022.**

**(Araysa Simpson / Bryan Morris) Carried**

##### 4. Approval of Committee of the Whole Minutes

**Motion to approve the Committee of the Whole minutes of September 6, 2022.**

**(Bryan Morris / Jess Thill) Carried**

##### 5. Approval of Bills & Financial Reports

**Motion to approve the bills and financial reports for August 2022.**

**(Ross Seymour / Bryan Morris) Carried**

## 6. Reports

### 6.1 Director's Report

#### 6.11 Vacancy Report / New Hire Updates

*A resignation was received from Bryan Pedretti on the custodial team; that position is in the process of being filled.*

*Youth Services Librarian Dustin Karls started yesterday, filling Abby Van Arx's former position.*

#### 6.12 Facilities Updates

*Ms. Grant and Russ McClintock are working with ISG Inc. on visualizing future improvements for Main Hall and South Community Library. The six-month project timeline includes: Space Use Assessment, Options Development & Budgeting, Visualization (renderings of proposed improvements) and Stakeholder & Community Engagement. This effort is funded through the capital improvement budget. The team will present at a future Board meeting.*

*Work continues on ordering and installing acoustic panels in Main Hall; anything done at this point will be able to be utilized in future designs.*

*The Library was closed unexpectedly on September 8 when a power utility line was severed. Once power was restored, it was discovered that the Library's cooling was damaged by the outage. A temporary fix is in place while new parts are on order. Facilities Manager Russ McClintock is pursuing reimbursement for the damage done to the cooling system, estimated to be at least \$6,400.*

#### 6.13 Programming Updates

*The Creation Space in the lower level opened with regular lab hours. The space includes 3D printers, sewing machines, a laser cutter, heat press, production room and more! The Board will be able to tour the space in October. The recent "No Run Fun Run" fundraiser was both successful and a great event for community; with proceeds supporting the Tool Library.*

*After a brief August hiatus, Children's programming resumed with story times, an after-school club at North Community Library, a Lego club, and more! Monday Mornings at Main resumed on September 12.*

#### 6.14 2023 Operating Budget Process Update

*At the September 6 Board of Estimates (BOE) work session, the Library requested the restoration of one part-time custodial position, two part-time associates in Archives, and a Youth Services Librarian, totaling 2.5 FTE. There is a misperception by some in the community and on the City Council that all Library positions lost in 2020 have been restored. The BOE provided an opportunity for the Library Director to help clear up the misperception and to remind the community that only half of the FTE positions have been restored. Each time positions are restored; the Library is able to expand hours or services.*

6.2 *Committee of the Whole Report*

6.21 *Classification & Compensation Study Process*

*The Board Chair reviewed the efforts by McGrath Human Resources Group in relationship to Library employees.*

6.22 *Approval to Adopt the City-Wide Salary Schedule Proposed by McGrath Human Resources Group.*

*Motion to approve adopting the city-wide salary schedule proposed by McGrath Human Resources Group.*

*(Araysa Simpson / Jess Thill) Carried*

**7. Old Business**

*None.*

**8. Public Comment / Other**

*None.*

**9. Topics for Future Meetings**

9.1 *Creation Space Tour*

9.2 *Recommendation for Strategic Plan Facilitator*

9.3 *ISG Assessment of Main Hall and South Community Library Spaces*

9.4 *Refresher on Procedure and Response to Challenges Regarding Library Programs and Materials*

**10. Adjournment**

*Time: 5:54 p.m.*

**Motion to adjourn.**

**(Araysa Simpson / Bryan Morris) Carried**