

Flexible Facilities Program Application

Applicant Name: City of La Crosse

FLEXIBLE FACILITIES PROGRAM APPLICATION



The Flexible Facilities Program (FFP) (hereafter “Program”) is a competitive grant program administered by the Wisconsin Department of Administration (DOA) supported by up to \$107 million in American Rescue Plan Act of 2021 (ARPA) Capital Projects Fund (CPF) federal funding allocated to the State of Wisconsin through the U.S. Department of Treasury. The Program aims to assist communities with funding facility improvements that will provide improved work, education, and healthcare monitoring capabilities and broadband access that helps address digital equity gaps experienced during and/or as a result of the COVID-19 pandemic. Highest scoring Public Library projects will receive prioritization of funding for up to \$20 million of the FFP funds available. The remaining amount of the \$107 million total FFP funds available will be awarded to the highest scoring projects, regardless of category, that include the construction of, expansion, or renovation to a Public Library, Community Center or Multi-purpose Community Facility and meet the requirement of providing high speed internet and other digital connectivity equipment/devices that will enable work, education, and healthcare monitoring.

Wisconsin local governments or Indian Tribes are eligible to apply for funding to build or improve capital asset facilities and acquire and install digital connectivity equipment and devices that will provide improved broadband access and enable work, education, and healthcare monitoring capabilities. This includes locations that offer public library services. Public places providing academic, cultural, educational, or social services, such as senior citizen community centers, youth centers, or general community centers, are also eligible. General construction or improvement of traditional schools is ineligible under this program. Eligible projects include construction and/or renovation of buildings and the purchase and installation of equipment for remote services and broadband that will directly enable public libraries, community centers, senior centers, and similar public buildings that provide access to work, education, and healthcare monitoring in response to the COVID-19 pandemic.

Additional details, including the Grant Announcement, a link to this Application, and the scoring criteria are available on the Program website:

<https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>.

Applicants must submit one (1) electronic copy of all required materials no later than 2:00 PM CDT on **July 11, 2024** via the electronic application portal. Please direct questions and inquiries regarding to the Flexible Facilities Program, application requirements, and this application form to FlexibleFacilitiesProgram@wisconsin.gov.

SECTION 1. APPLICANT INFORMATION

1.1 Applicant Contact Information:

Local Government or Tribe Name: City of La Crosse

Applicant Street: 400 La Crosse Street

Applicant City: La Crosse

State: WI Zip Code: 54601-4122

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SAM.gov Unique Entity ID (UEI) Number*: G7MXCUASP9A8

SAM.gov UEI Registration Expiration Date: Mar 4, 2025

** Refer to Section 8 of this applicant form for SAM.gov UEI guidance and to attach the SAM.gov UEI registration record.*

Applicant Website, if any (URL): <https://www.cityoflacrosse.org/>

County(ies) in which Applicant resides: La Crosse

Applicant's Officials:

Chief Elected Official (CEO) Full Name: Mitch Reynolds

CEO Title: Mayor

CEO Email: reynoldsm@cityoflacrosse.org

Municipal Clerk Full Name: Nikki Elsen

Clerk Title: City Clerk

Clerk Email: elsenn@cityoflacrosse.org

Municipal Administrator Full Name (if not CEO or Clerk):

Administrator Title:

Administrator Email:

1.2 Application Contact:

List the person to contact for requests or questions pertaining to this application.

Application Contact Full Name: Shanneon Grant

Application Contact Title: Library Director

Application Contact Organization/Firm Name: La Crosse Public Library

Application Contact Phone #: 6087897123

Application Email: sgrant@lacrosselibrary.org

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1.3 Subrecipient Information (if applicable):

If Applicant is applying for funds on behalf of a non-profit or another governmental entity that will be implementing the project and expending the funds, then provide the subrecipient information requested in this section. If there is more than one subrecipient, provide the subrecipient name(s) below and attach their UEI registration record in Section 8 of this application.

Subrecipient Organization/Entity Name (if applicable):

Chief Executive/Official Name:

Chief Executive/Official Title:

Subrecipient Street Address:

Subrecipient City:

Subrecipient State: WI

Subrecipient Zip Code:

Subrecipient Phone #:

Subrecipient Email:

SAM.gov Unique Entity ID (UEI) Number*:

SAM.gov UEI Registration Expiration Date:

**Refer to Section 8 of this application form for UEI guidance and to attach the UEI registration record.*

Additional Subrecipient(s):

1.4 Project Site Information:

Project Site Street Address: 800 Main Street

Project Site City: La Crosse

Project Site State: WI

Project Site Zip Code: 54601-4122

Additional Project site(s) if applicable:

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SECTION 2. PROJECT OVERVIEW

2.1 Application Type (select one):

Maximum Award of \$4,250,000.00 per project. A maximum of one (1) application per category per applicant is permitted.

Application Category:

Category A: Capital projects for the construction of a new Public Library, Community Center or Multi-purpose Community Facility and the purchase and installation of digital connectivity equipment for broadband that directly enable work, education, and healthcare monitoring in response to the COVID-19 pandemic;

OR

- Category B:** Capital projects for the renovation of one or more existing Public Library, Community Center or Multi-purpose Community Facility and the purchase and installation of digital connectivity equipment for broadband that directly enable work, education, and healthcare monitoring in response to the COVID-19 pandemic.

Facility Type:

- Public Library

Community Center (Specify Type):

Multi-purpose Community Facility (Specify Type):

Will the multi-purpose community facility include a public library space that will be used to meet the goals and requirements of the FFP project?

Yes

No

2.2 Project Title:

Enter a brief and descriptive title of the project (Example: Village of Yourtown - Community Center Construction Project; or Village of Yourtown - Library Renovation Project):

City of La Crosse - La Crosse Public Library Connectivity Project

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2.3 Planned Project Specifications:

Planned type of features, the number of each type of feature, and square footage of the space(s) being constructed or improved:

Check Here to Select Feature Type:	Feature Type:	Enter Number of This Type of Feature:	Enter Square Footage of Added Space (as applicable):
X	Classroom[s]	3	4364 sq ft
X	Computer lab[s]	2	2425 sq ft
X	Multi-purpose space[s] (specify): 4 study pods, 5 small mtg rooms, 1 small group study, 1 family mtg room	11	1104 sq ft
X	Telemedicine room[s]	1	112 sq ft
	Other Space (specify additional Feature Type[s]):		
Check Here to Select Feature Type:	Equipment Type:	Enter Number of This Type of Feature:	
X	Desktop Computer[s]/PCU[s]	45 Desktop Computers	
X	Laptop Computer[s]	20 Laptops	
	Printer[s]		

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X	Other Computer Equipment (specify additional Equipment Type[s]): Computer Monitors	49 Computer Monitors
X	Other Digital Technology Connectivity Items/Equipment (specify additional Equipment Type[s]): Projectors, Screens, Teleconferencing Devices (3 of each for a total of 9 to equip 3 rooms)	9

2.4 Persons Served, Project Location and Fees:

Respond to the questions presented in this section to provide the following:

- 1) the estimated number of individuals (i.e., intended primary beneficiaries) to be served by the project;
- 2) the method of the calculation, including the source(s) used, to determine the estimated number of intended primary beneficiaries to be served; and
- 3) the location of the facility (i.e., project site) in relation to where the intended primary beneficiaries live.

2.4(a) The Estimated Number of Individuals to be Served: 30875

2.4(b) Method of Calculation for the Estimated Number of Persons To Be Served:

Note: While websites may be listed as sources, the data obtained from any websites must be presented in the space provided. The applicant is responsible for locating and obtaining the data and presenting it within this application form.

Registered library users from the Wisconsin Department of Public Instruction's 2023 Annual Report.

2.4(c) Location of Facility in Relation to Persons Served:

i. How close is the facility to where *the majority* of the intended primary beneficiaries of the project live?

- X Less than 5 Miles 5 to 9.99 Miles 10 to 20 Miles Greater than 20 Miles

ii. Is the facility (i.e., the proposed project site) accessible through public transportation?

- X YES NO

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2.4(d) Fees Charged to Users:

The aim of the Flexible Facilities Program is to provide affordable and accessible services to disadvantaged persons. The goal is for these services to be provided free of charge. Will users of these services be charged any fees?

YES NO

Note: Any fees charged will be subject to [2 CFR § 200.307](#) and the applicant is expected to adhere to these rules. Program income generated by Capital Projects Fund (CPF)/Flexible Facilities Program (FFP) grant funding investments must be invested throughout the CPF/FFP period of performance (ending October 31, 2026). In addition, the State and FFP Grantees are required to add program income to the CPF/FFP award pursuant to [2 CFR 200.307\(e\)\(2\)](#). Program income must be utilized and applied to benefit the same project from which it was generated.

If yes, please estimate and describe any fees that will be charged.

SECTION 3. PROJECT NARRATIVE

This portion of the application will be scored and used as a basis for evaluating the application. Please answer all questions completely and be as specific as possible when answering. Applicants shall concisely provide responses for EACH question.

3.1 Project Description: (10 points)

In the space provided in this section, describe:

- 1) the proposed project scope, and
- 2) the applicant's (and subrecipient's, if applicable) mission, goals, and experience as they relate to the community services proposed for the project.

Maximum 10 points possible. *The score will be based on the extent to which and the level of specificity to which the applicant's mission and goals relate to the scope of the community services proposed, and extent to which the demonstrated relevant experience specifically relates to the scope of community services proposed. (Approximately 2500 characters/400 words)*

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Project Description Narrative:

¶¶Since its founding in 1888, La Crosse Public Library (LPL) has been a trusted institution for the people of La Crosse (pop. 51,380) and the wider region. Dedicated to customer service, and with a mission to enable active learning, connection, and inclusion, we host 1500+ programs per year, with user-centric services to meet the needs of every community member from kids/families to seniors, jobseekers, and makers, with an additional focus on programs tailored to help people who are marginalized/unhoused/in crisis. We have a full-time social worker who is available to connect ANY patron with housing, healthcare, food, or other social services. In collaboration with Western Technical College, LPL works with formerly incarcerated individuals, teaching writing courses and providing GED/job resources that reduce inequities for those reintegrating into our community; we were recognized for this work by the American Library Association in June 2024. ¶¶A 2024-2026 strategic plan was approved by our Board of Trustees in Sept. 2023. Goals specifically identified via the planning process included re-allocating current public and staff spaces in areas of high use and adding private meeting spaces to meet increasing user demand. ¶¶Library space planning began in Oct. 2023; in Jan. 2024, a data-driven space efficiency analysis was completed for all three floors of our 84,610 sq ft building. In May 2024, the Board approved hiring Engberg Anderson Architects who began working to refine renovation plans. ¶¶Following the recommendations of our strategic plan, space analysis, and architects, with FFP funds we will create a large meeting room, 2 private mtg. rooms, 1 telehealth room, and a small, accessible computer lab that connects to a re-located social work office on the first floor. ¶¶We will reconfigure public and staff spaces on the second floor (our Adult Services area), creating two classroom areas and a computer lab that will meet different user needs (quiet vs. loud, more/less proximity to staff assistance), and rework currently under-utilized spaces to create five private meeting rooms (one modular), relocating staff access points nearer to computer users, and adding four private study room pods as well as furniture that meets computer user needs. LPL will also update broadband infrastructure and purchase desktop computers, laptops, and connectivity hardware (while updating existing devices) to ensure fast, secure, and reliable internet access for all users.

3.2 Project Need: (40 points)

In the space provided in this section, describe:

- 1) the existing problem that demonstrates the critical need for the proposed project specifically for the population(s) intended to benefit from the project (i.e., primary beneficiaries) – include relevant information about the population such as targeted economic, socioeconomic, age, race/ethnicity, and/or other relevant demographic group(s), residence status, and/or other population characteristics, as applicable);
- 2) how the population(s) intended to benefit from the proposed project (i.e., primary beneficiaries) experienced disadvantages and/or challenges in accessing services for work, education, and healthcare monitoring as a result of the COVID-19 pandemic; and
- 3) how the population(s) intended to benefit from the proposed project (i.e., primary beneficiaries) was/were disproportionately impacted by COVID-19 compared to other populations.

Include relevant data and information and associated sources, as available, to quantify and qualify the disadvantages/challenges and disproportionate impact.

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Note: While websites may be listed as sources, the data obtained from any websites must be presented in the space provided to be considered for scoring. If using internet sources, the applicant is responsible for locating and obtaining the data and presenting the data within this application form (in addition to citing the source).

Maximum 40 points possible. *The score will be based on the extent to which the critical need(s) is/are demonstrated; the extent of the existing historical disadvantages and/or challenges facing the population to be served by the project; the extent of the project’s impact on the population to be served has experienced in accessing services for work, education and healthcare monitoring as a result of the COVID-19 pandemic; and the extent to which supporting data and information (including cited sources) are provided in the space provided. (Approximately 2500 characters/400 words)*

Project Need Narrative:

¶¶Post-pandemic library use indicates that people need LPL more than ever. In 2023, LPL served, on average, 913 people per day, seven days/week; 478 patrons connected with LPL’s full-time social worker. From 2022-2023, library visits increased by 23%. Programming reached 48,119 users (double the 2022 figure), and public internet use increased 33%. ¶¶Despite demand, only two private study rooms are available for users seeking space and reliable, high-speed internet to discreetly access virtual healthcare, job interviews, etc. There are no sit-down or private computer terminals on our first floor where patrons most often seek help accessing virtual services or filling out online forms from our social worker (or partners). ¶¶Internet use has changed because of COVID making high-speed internet a household necessity (LCC, pg. 7). La Crosse County (LCC) officials estimate that 25.5% of residents use cell phones, satellite internet, or DSL to access home internet; 48% of residents report problems with reliability/quality of their home connection “often or sometimes” making remote work/education difficult (pg. 7). ¶¶The unwinding of COVID benefits and inflation have impacted LCC residents-- as of 2021, 5,963 LCC households were living below the poverty level and 27% earned above the poverty level but not enough to afford necessities like broadband, up 2% from 2019 (Compass, pg. 38). 37.9% of these people do not have home internet (ACS). For community elders, broadband and internet access is a top five healthcare-related concern (Compass, pg. 71). 8.2% of the approx. 22,273 seniors who live in LCC live in poverty (ACS). Lack of connectivity reduces access to work, education, and healthcare monitoring for all and disproportionately puts low-income and vulnerable citizens at a disadvantage. ¶¶Many La Crosse residents lost access to in-person services due to the pandemic and were unable to access virtual options. As a result, La Crosse saw a significant increase in homelessness during COVID-19 that persists today (Pathways, pg. 3). As of Jan. 2024, there were approx. 220 single adults and 20 families who were homeless in the La Crosse area (Pathways, pg. 3). LPL serves as a de facto day shelter where many un-housed residents find help accessing services, both virtual and in person. ¶¶2022 ACS 1-Yr Est. (tinyurl.com/LCCcensus) ¶¶2024 Compass Now Report. (tinyurl.com/CompassLCC24) ¶¶LCC Broadband Study. (tinyurl.com/LCCBroadband) ¶¶Pathways Home. (tinyurl.com/PHLC24)

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3.3 Project Reach: (30 points)

In the space provided in this section, precisely describe the project’s reach for work, education, and healthcare monitoring, including the following in the response:

- 1) How the project will provide work, education, and healthcare monitoring in response to the COVID-19 pandemic;
- 2) How the project will *improve* the intended primary beneficiaries’ *access* to the types of facility and/or equipment improvements proposed for work, education, and healthcare monitoring, and any other accessibility improvement factors considered in the project design; and
- 3) How innovative approaches, if any (in the nature of the design, method(s) and/or location(s) of service(s) delivery, type(s) of equipment, implementation, collaboration(s), etc.), will be used for addressing all three criteria (work, education, and healthcare monitoring).

The responses should demonstrate the intended reach is feasible to accomplish for all three criteria (work, education, and healthcare monitoring).

Maximum 30 points Possible. *The score will be based on the extent to which new or renovated space(s) and broadband resources are incorporated and the amount of FFP funds will be used to address needs pertaining to the three criteria of work, education, and healthcare monitoring; the extent to which the project proposed will result in improved accessibility to the type of facility and/or equipment proposed to address the three criteria and is demonstrated as feasible; and the extent to which and level of innovation incorporated into the applicant’s approach to fulfilling each criterium. (Approximately 2500 characters/400 words)*

Project Reach Narrative:

¶¶The La Crosse Co. Broadband Study revealed many COVID-related inequities related to high-speed broadband connection quality that persist today for La Crosse residents. With reliable broadband infrastructure, LPL can enable more citizens to use the library as remote work hubs and collaborative workspaces, to complete interviews or participate in private medical or court appointments, for distance or online learning, and more. ¶¶The pandemic changed how we work, learn, and access healthcare. Increased demand has highlighted the need for more library spaces equipped for private communications. FFP funds will enable LPL to construct twelve total study rooms, improving access to free, private, virtual meeting space. We can improve access to virtual services for patrons who need computer assistance by relocating private study rooms and computers nearer to staff access points, allowing staff to provide better, more patron-centric customer service. Two study spaces will be constructed near our new, accessibility-focused, first-floor computer lab; one will serve as home base for our social worker, the other will be a multi-purpose private study/telehealth space. Patrons will be able to request or drop-in for help accessing services, online or otherwise; our social worker and/or outside service organizations (Health Mission, Job Center, etc.) can use these spaces to better serve the needs of some of our most vulnerable citizens. ¶¶An additional private study room will be placed in our first-floor youth area to serve parents and caregivers who are accompanied by children and will hold a “tot spot,” a desk/playpen we purchased in 2023. ¶¶Our fully accessible first-floor, 150-person meeting room will be accessible after-hours, and will allow for hybrid meetings and events, ensuring inclusivity. Private study rooms, computer labs, and all spaces will be designed for flexibility. ¶¶FFP funding will bridge the digital divide and help LPL reduce barriers to social services, education, jobs, and healthcare for all.

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3.4 Sustainability Plan: (10 points)

In the space provided in this section, describe the capacity and plan for the applicant to maintain and sustain the services proposed for at least five years after the completion of the proposed project. Consider all costs to maintain and sustain the new facility or improved facility(ies), equipment/devices, and services proposed.

Maximum 10 points possible. *The score will be based on the specificity and scope of the applicant’s plan and the applicant’s demonstrated level of operational and financial capacity to maintain the project for at least five years after the completion of the project. (Approximately 1500 characters/250 words)*

Sustainability Plan Narrative:

¶¶The project outlined in this proposal has been carefully planned and vetted through extensive input from library staff, space planning experts, and the community; we feel confident that this project will serve our patron needs in the short- and long-term. A portion of the project budget was created in collaboration with our architects; all construction will have a 20+ year lifespan. We chose to renovate pre-existing spaces instead of building new as a way to maximize space utility, save on construction costs, and create less waste. All new spaces will be multi-purpose and flexible to accommodate changing user needs. ¶¶We anticipate all IT infrastructure will be a one-time investment. Standard factory warranties will cover many items, like desktop computers, while extended warranties will be purchased for critical equipment such as network switches to minimize long-term maintenance costs. Our two full-time IT staff members will maintain all technology equipment. ¶¶We will invest in durable, high-quality furniture that can endure heavy usage and provide long-term service. To ensure sustainability, we will prioritize eco-friendly materials and source locally when possible, supporting both environmental goals and the local economy. ¶¶Sustainable operations will be achieved through a balanced allocation of the operating budget, covering staff salaries, routine maintenance, repairs and updates, and necessary replacements. Regular maintenance and technology refresh cycles will keep the facilities state-of-the-art. LPL maintenance and IT staff use a preventive maintenance schedule to proactively address potential issues and extend the life of our facilities, furnishings, and equipment. ¶¶We will seek cost-effective solutions and additional funding opportunities, such as grants and donations, to support future expansions and enhancement.

SECTION 4. COMMUNITY ENGAGEMENT

In the space provided in this section, describe how the applicant solicited community input on the proposed project prior to application submission and provide a community engagement plan to ensure community input during the project implementation. *(Approximately 1500 characters/250 words)*

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Community Engagement Efforts & Plan:

¶LPL’s proposal is directly aligned with strategic goals outlined in our recently adopted strategic plan. Our strategic plan was developed through a five-month process involving representatives from the Board, staff, and City executive and political leadership, as well as members of local business, neighborhood, cultural, not-for-profit, and education communities. Focus groups and public surveys were designed to be accessible and inclusive, offering both in-person and virtual participation options. This approach allowed us to capture the voices of a broad segment of the community. Collected input was instrumental in refining our mission, vision, and goals. ¶LPL will ensure that this project is rooted in continuous community input and engagement. Our ongoing community engagement plan utilizes informal and formal feedback from patrons, community partners, and staff who are trained to solicit and share feedback from community members. Further input is collected during regular outreach to local service groups, at events, and to businesses. Patrons can also voice their opinions through online or printed comment forms, during public comment at regular Board meetings, or via our social media accounts. Regular updates on the project’s progress will be provided via our website and social networks to ensure that stakeholders stay informed, involved, and empowered throughout the project, creating a sustainable resource for our citizens.

SECTION 5. PROJECT BUDGET

Provide a detailed budget identifying all costs of the proposed project by attaching a completed Project Budget Form as Attachment A and providing the information requested in this section. Only eligible expenses may be included for the grant-funded activities. The budget documentation and information are required but not scored. Further details regarding eligible expenses can be found in the Grant Announcement.

5.1 Attachment A – Project Budget:



Attach your Project Budget here.

Please download and fill out the Project Budget Form on the Flexible Facilities Program website at:

<https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>
(under the “Application Materials” section).

Save and upload the file here with the following file name:

(Applicant Name)_Attachment_A_Budget

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5.2 Budget Summary:

Please copy the totals from the subtotal row of the FFP Budget Form:

Requested Grant Funds: \$ 3,010,808.24

Check here if your project has Match Funds Match Funds: \$

Total Costs (auto populated): \$ **3,010,808.24**

5.3. Professional Services Contract Costs:

In the spaces provided below, list the professional services contracts that have been or potentially will be executed for the FFP project and provide the procurement information requested, and indicate whether a request for non-competitive procurement will be made if the applicant is awarded funds. Refer to the Grant Announcement for further guidance regarding this section.

Professional Service Type: <i>(e.g., Architectural, Engineering, Grant Administration, Acquisition, etc. – Excluding Grant Application Preparation Assistance)</i>	Contract Executed? <i>(Check Yes or No to indicate whether contract is executed)</i>	Applicant will be requesting approval of non-competitive procurement, if awarded FFP funds, from DEHCR for this contract under the provisions of 2 CFR § 200.320(c)? <i>(Check Yes or No. A request would only be required if the applicant plans to request the use of FFP funds to cover all or part of the contract cost and it was or will be non-competitively procured.)</i>			
1) Architectural	<input checked="" type="checkbox"/> YES NO	YES	<input checked="" type="checkbox"/> NO	TBD	
2)	YES NO	YES	NO	TBD	
3)	YES NO	YES	NO	TBD	
4)	YES NO	YES	NO	TBD	
5)	YES NO	YES	NO	TBD	
6)	YES NO	YES	NO	TBD	

SECTION 6. MATCH FUNDING (10 points)

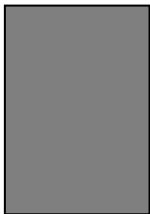
This portion of the application will be scored and used as a basis for evaluating an applicant’s project readiness in terms of financial capacity, funding availability, and financial risk for completing the entire project as proposed in the grant application in accordance with project timeline specifications.

No minimum match is required for the Program. However, if the applicant’s total project cost (as presented in the Project Budget in the attachment for Section 5 of this Application) exceeds the Program grant amount requested, then documentation is needed to confirm the applicant has the financial capacity and funds readily available to complete the project as proposed. This includes official documentation of match funds on hand in the applicant’s existing financial account(s) and/or approved as secured or awarded from a financial institution or other funding

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source and officially committed to the project by the applicant’s governing body and/or from another source; pending from another source; and/or having another status. The applicant is to demonstrate that any funding needed from other financial sources is secured and committed to the project so it is ready to proceed immediately upon award, if the applicant is awarded Flexible Facilities Program grant funds. Projects must be funded sufficiently to complete the entire project according to the timeline specified in the Grant Announcement. The applicant must have 100% of the funding necessary to complete the project secured and committed to the project prior to the grant agreement being executed, if awarded Flexible Facilities Program grant funds.

Maximum 10 points possible. *The score will be based on the percentage of match secured and officially committed specifically to the applicant’s proposed Flexible Facilities project and the extent to which official documentation (from funding sources and commitment sources) is provided to verify the funds are secured and officially committed to the project. Maximum points will be awarded if official documentation is provided that verifies 100% of the match funding needed to complete the project is secured and officially committed by the applicant’s (and/or subrecipient’s) governing body to the proposed Flexible Facilities project. If no additional funding is needed (i.e., the Flexible Facilities Program grant amount requested within a given applicant’s application would be enough to cover the total project cost), then no match documentation is required and the applicant will receive 10 points for the Match score.*



Attachment B: Match Funding Source(s) Supporting Documentation. If the applicant’s project will require additional funds to complete (above the Flexible Facilities Program grant amount requested), then attach Match Funding Source Supporting Documentation here.

Please gather all supporting documentation for match funds in one file. Then save and attach the file here with the following file name:

(Applicant Name)_Attachment_B_Match_Funds_Documentation

SECTION 7. FINANCIAL AUDIT INFORMATION

7.1. Audit Information:

Generally, a non-Federal entity that expends \$750,000 or more in federal funds during a calendar year must have a single audit (i.e., a federally funded program(s)-specific audit) conducted for the calendar year in accordance with the provision of 2 CFR § 200.501. If subject to a single audit, the entity must submit a single audit report for the calendar year to the Federal Audit Clearinghouse (FAC) within 30 days of the single audit being completed and no later than September 30th after the calendar year that was subject to the single audit.

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Did the applicant submit a single audit report for calendar year 2021 and/or 2022 to the FAC?
Check the appropriate box(es) below and provide the additional item(s) requested for the response selected.

- YES. A single audit report was submitted to the FAC for *(check each that is applicable)*:
 - CY2021 – Enter date of report submission to FAC: 9/29/22
 - CY2022 – Enter date of report submission to FAC: 8/31/23

NO. A single audit report was *not* submitted to the FAC for CY2021 and/or CY2022.
Enter the date of the most recent standard financial audit (auditing of the applicant’s financial records, procedures and processes):

SECTION 8. SAM UNIQUE ENTITY IDENTIFICATION (UEI)

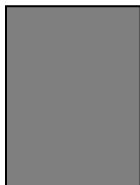
Recipients of federal funds are required to be registered with a unique entity identification (UEI) number within the federal System for Award Management (SAM). The UEI number replaces the DUNS number that was previously required for recipients of federal funds. SAM registration is free. If you do not have a UEI, complete the entity registration process in SAM [<https://sam.gov/content/home>]. If your registration has expired, it must be renewed prior to application submission. If it expires prior to the award date (if awarded funds), the applicant will be required to renew it prior to execution of a grant agreement, if awarded funds. Enter the UEI information requested for the applicant and primary subrecipient (if applicable) in Section 1 of this application and attach the required SAM UEI record(s) specified below.



Provide a PDF copy of the record in SAM showing the applicant’s name, address, UEI number, and registration expiration date.

Save and attach the file here with the following file name:

(Applicant Name)_Attachment_C_SAM_UEI_Record_Applicant



Provide a PDF copy of the record in SAM showing the subrecipient name(s), address(es), UEI number(s), and registration expiration date(s) (if there is one or more subrecipient entities for the project). If there are multiple subrecipients, save the SAM records for all of them in one document and upload it here.

Save and attach the file here with the following file name:

(Applicant Name)_Attachment_C(2)_SAM_UEI_Record_Subrecipient

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SECTION 9. DESIGNATION OF CONFIDENTIAL AND PROPRIETARY INFORMATION

Check the item below if it is attached and then attach the document, if it is applicable to your project.

Designation of Confidential and Proprietary Information (DOA-3027) (optional)



Provide a copy of the Designation of Confidential and Proprietary Information form (if applicable)

Save and attach the file here with the following file name:

(Applicant Name)_Attachment_D_Designation_of_CPI

SECTION 10. SUBRECIPIENT SURVEY

Check here if the applicant (local or Tribal government) is applying for the funds on behalf of a nonprofit organization or another government entity that will be the subrecipient of the funds to implement the project. Then complete the subrecipient survey in this section. If there are multiple subrecipients, complete the checklist for each subrecipient and include the additional checklist(s) in the attachment link provided below.

SUBRECIPIENT SURVEY				
Administrative		Yes	No	Unknown
1	Does the organization currently have a federal grant?			
1.1	If no, has the organization had a federal grant within the last 5 years?			
2	Does the organization currently have one or more staff members with experience in managing a federal grant?			
2.1	If no to question #2, will a third party be hired to manage this grant?			
2.2	If yes to question #2, how many years of experience do they have performing federal grants management?			
3	Is the program proposed for this award new to the organization?			
4	Have organization board members, executives or other staff associated with the awarded project been placed under criminal investigation or convicted of a felony within the last 5 years?			
5	Does the organization have any pending lawsuits against it that may impact its ability to carry out the award?			
6	Does the organization have written document retention procedures?			

Flexible Facilities Grant Application

SUBRECIPIENT SURVEY (continued)				
7	Has the organization ever had a state or federal grant withdrawn for non-compliance?			
8	Does the organization have a board of directors or similar management and oversight body?			
Financial		Yes	No	Unknown
9	Select the type of accounting system the organization uses. (Automated, Combination, Manual, Unsure) Automated Combination Manual Unsure			
10	Has an audit been performed on the organization’s financial statement within the last three years?			
10.1	If yes to question #10, does the organization have any open audit findings?			
10.2	If yes to question #10, briefly list the findings and the status of resolution of the finding(s):			
11	Does the organization have an approved federal indirect cost rate or utilize the de <i>minimus</i> indirect rate of 10 percent?			
12	Does the organization have written financial and accounting procedures?			
13	Does the organization have written travel policies or guidance related to travel spending?			
14	Are financial reports provided to and reviewed by organization leadership regularly?			
15	Can the organization’s accounting system separate use of federal grant funds from the organization’s other finances?			
16	Has the organization experienced cash flow deficits at any point in the previous three years?			
17	Does the organization have sufficient internal controls to establish segregation of financial duties?			
Property and Procurement		Yes	No	Unknown
18	Does the organization have written procurement procedures?			

Flexible Facilities Grant Application

SUBRECIPIENT SURVEY (continued)				
19	Does the organization have written asset management procedures?			
Personnel		Yes	No	Unknown
20	Does the organization have a written personnel or employee handbook?			
21	Does the organization have written policies and procedures for employee timekeeping?			
22	Does the organization have written whistleblower protection rules?			



Attach additional Subrecipient Survey(s) here.

Subrecipient Survey forms are only to be completed and uploaded here if there is more than one subrecipient for the proposed Flexible Facilities project. A Subrecipient Survey must be completed for each subrecipient (combined into one file). The Subrecipient Survey form may be downloaded on the Flexible Facilities Program website (under the “Application Attachments” section) at: <https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>

Save and attach the file here with the following file name:

(Applicant Name)_Attachment_E_Addtional_Subrecipient_Survey

SECTION 11. ATTESTATIONS AND REQUIRED SIGNATURE

In accordance with applicable provisions of the Federal American Rescue Plan Act of 2021 (ARPA) and Flexible Facilities Program provisions, eligible applicants must certify the following attestations. Review each attestation (#1-11) within this section and enter the applicant’s authorized representative’s initials to certify agreement and acceptance of these requirements and terms of the grant application and funding (if awarded funds).

Attestations:

ENTER AUTHORIZED REPRESENTATIVE’S INITIALS FOR EACH:	ATTESTATION
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <small>DS</small> </div>	1. The applicant is a Wisconsin unit of general local government (City, Town, Village, County) or Tribe.
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <small>DS</small> </div>	2. The applicant will comply with all federal and state policies and regulations, and the implementation and reporting requirements of the American Rescue Plan Act (ARPA) Capital Projects Fund – Flexible Facilities Program.


Flexible Facilities Grant Application

<p>DS SG</p>	<p>3. The applicant will comply with all other State and Federal regulations applicable to the project upon implementation, including but not limited to:</p> <ul style="list-style-type: none"> • Uniform Relocation Assistance and Real Property Acquisition Act (URA) and State of Wisconsin acquisition and relocation statutes; • Federal competitive procurement and contracting requirements in accordance with 2 CFR § 200.320, unless qualified as a micro-purchase under the provisions of 2 CFR § 200.320(a)(1) or approved by DOA for non-competitive procurement under the provisions of 2 CFR § 200.320(c) and local procurement policy requirements; • Federal and State environmental review requirements; • Contract Work Hours and Safety Standards Act (CWHSSA); and • Fair labor practices as specified in the FFP Grant Announcement.
<p>DS SG</p>	<p>4. The applicant's proposed project will include completing activities and/or providing enhanced broadband technology services that directly enable work, education, <u>and</u> healthcare monitoring.</p>
<p>DS SG</p>	<p>5. The applicant will ensure that the broadband internet access provided through any facilities, services, devices, or equipment purchased with the grant funds will meet or exceed the minimum standard of providing service that reliably meets or exceeds the symmetrical download and upload speeds of 100 Mbps.</p>
<p>DS SG</p>	<p>6. Scheduled work will begin on the proposed project no later than June 30, 2025 and will be completed by September 30, 2026.</p>
<p>DS SG</p>	<p>7. The applicant will maintain records sufficient to demonstrate that the expenses were compliant with applicable American Rescue Plan Act (ARPA) provisions for at least five years from project completion.</p>
<p>DS SG</p>	<p>8. The applicant will ensure the operations of the broadband facilities/services for the proposed project will be sustained and maintained for at least five years after completion of the project.</p>
<p>DS SG</p>	<p>9. Acknowledgement of Terms for Public Disclosure: Copies of the application materials, excluding materials deemed to be confidential and proprietary information on Appendix E: Designation of Confidential and Proprietary Information (DOA-3027), will be made available for public inspection in accordance with applicable Wisconsin law.</p>
<p>DS SG</p>	<p>10. The applicant and any subrecipient (if applicable) is/are not debarred from awards and/or contracts funded in whole or in part with federal funds; and will ensure contractors and suppliers for the proposed project are not debarred from awards and/or contracts funded in whole or in part with federal funds.</p>
<p>DS SG</p>	<p>11. The applicant has exercised reasonable care and made all reasonable efforts to obtain and submit accurate information within this application and the attachments.</p>

Flexible Facilities Grant Application

Applicant Authorized Representative Signature:

The signatory below certifies that, to the best of their knowledge and belief, the information contained in this ARPA Capital Projects Fund – Flexible Facilities Program Grant Application, including all attestations and attachments, is true, accurate and complete. The undersigned has authority to make the above attestations and the intent and legal authorization to agree to them on the applicant’s behalf.

Signature: 
6D204D9B7B0A4A6...
Typed Full Name: Shanneon Grant

Date: 7/10/2024 | 6:02 PM CDT

Title: Library Director

Phone Number: 6087897123

Email: sgrant@lacrosselibrary.org

Applicant Authorized Representative #2 Signature: (if applicable)

Add a second authorized representative signature only if your organization’s policies or governing body requires that a second authorized representative approve the content and/or submission of this document.

Signature: *[Attach Signature Form Below]*

Date:

Typed Full Name:

Title:

Phone Number:

Email:



Attach your Applicant Authorized Representative #2 Signature Form here.

The Applicant Authorized Representative #2 Signature form may be downloaded on the Flexible Facilities Program website (under the “Application Attachments” section) at:

<https://energyandhousing.wi.gov/Pages/AgencyResources/FlexibleFacilities.aspx>

Save and upload the file here with the following file name:

(Applicant Name)_Attachment_F_Additional_Authorized_Signature



CITY OF LA CROSSE

Unique Entity ID G7MXCUASP9A8	CAGE / NCAGE 3B3P3	Purpose of Registration All Awards
Registration Status Active Registration	Expiration Date Mar 4, 2025	
Physical Address 400 La Crosse ST La Crosse, Wisconsin 54601-3374 United States	Mailing Address 400 La Crosse ST La Crosse, Wisconsin 54601-3396 United States	

Business Information

Doing Business as (blank)	Division Name (blank)	Division Number (blank)
Congressional District Wisconsin 03	State / Country of Incorporation (blank) / (blank)	URL (blank)

Registration Dates

Activation Date Mar 6, 2024	Submission Date Mar 4, 2024	Initial Registration Date Oct 14, 2002
---------------------------------------	---------------------------------------	--

Entity Dates

Entity Start Date Mar 14, 1856	Fiscal Year End Close Date Dec 31
--	---

Immediate Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Highest Level Owner

CAGE (blank)	Legal Business Name (blank)
------------------------	---------------------------------------

Executive Compensation

Registrants in the System for Award Management (SAM) respond to the Executive Compensation questions in accordance with Section 6202 of P.L. 110-252, amending the Federal Funding Accountability and Transparency Act (P.L. 109-282). This information is not displayed in SAM. It is sent to USAspending.gov for display in association with an eligible award. Maintaining an active registration in SAM demonstrates the registrant responded to the questions.

Proceedings Questions

Registrants in the System for Award Management (SAM.gov) respond to proceedings questions in accordance with FAR 52.209-7, FAR 52.209-9, or 2. C.F.R. 200 Appendix XII. Their responses are displayed in the responsibility/qualification section of SAM.gov. Maintaining an active registration in SAM.gov demonstrates the registrant responded to the proceedings questions.

Exclusion Summary

Active Exclusions Records?

No

SAM Search Authorization

I authorize my entity's non-sensitive information to be displayed in SAM public search results:

Yes

Entity Types

Business Types

Entity Structure U.S. Government Entity	Entity Type US Local Government	Organization Factors (blank)
Profit Structure (blank)		

Socio-Economic Types

Check the registrant's Repts & Certs, if present, under FAR 52.212-3 or FAR 52.219-1 to determine if the entity is an SBA-certified HUBZone small business concern. Additional small business information may be found in the SBA's Dynamic Small Business Search if the entity completed the SBA supplemental pages during registration.

Government Types

U.S. Local Government

Municipality

City

Financial Information

Accepts Credit Card Payments

No

Debt Subject To Offset

No

EFT Indicator

0000

CAGE Code

3B3P3

Points of Contact

Electronic Business

👤
Chadwick Hawkins, Director of Finance **400 La Crosse Street**
La Crosse, Wisconsin 54601
United States

Daniel DeGier, Deputy Director of Finance 400 La Crosse Street
La Crosse, Wisconsin 54601
United States

Government Business

👤
Chadwick Hawkins, Director of Finance **400 La Crosse Street**
La Crosse, Wisconsin 54601
United States

Daniel DeGier, Deputy Director of Finance 400 La Crosse Street
La Crosse, Wisconsin 54601
United States

Past Performance

👤
Chadwick Hawkins, Director of Finance **400 La Crosse ST**
La Crosse, Wisconsin 54601
United States

Dan DeGier, Deputy Director of Finance 400 La Crosse Street
La Crosse, Wisconsin 54601
United States

Service Classifications

NAICS Codes

Primary	NAICS Codes	NAICS Title
Yes	921140	Executive And Legislative Offices, Combined

Disaster Response

This entity does not appear in the disaster response registry.

FLEXIBLE FACILITIES PROJECT BUDGET FORM

CONTRACT #:
(Enter only after Award)

GRANTEE: City of La Crosse

DATE: 7 / 10 / 2024

BUDGET ITEM	GRANT FUNDS	MATCH FUNDS <small>(if applicable)</small>	TOTAL COSTS <small>(by Activity)</small>
CONSTRUCTION	\$2,368,445.00		\$2,368,445.00
DIGITAL CONNECTIVITY INFRASTRUCTURE MATERIALS & INSTALLATION	\$104,938.00		\$104,938.00
COMPUTER PCU(S)	\$79,920.00		\$79,920.00
COMPUTER MONITOR(S)	\$24,451.00		\$24,451.00
COMPUTER LAPTOP(S)/NOTEBOOK(S)	\$27,828.40		\$27,828.40
COMPUTER SOFTWARE	\$6,175.00		\$6,175.00
PRINTER(S)	\$0.00		\$0.00
COMPUTER ASSESSORIES	\$2,959.60		\$2,959.60
ARCHITECTURAL/ENGINEERIN G (A/E) SERVICES	\$149,926.00		\$149,926.00
GRANT ADMINISTRATION	\$0.00		\$0.00
OTHER PROFESSIONAL SERVICES - SPECIFY:DELIVERY & INSTALLATION	\$60,486.00		\$60,486.00
OTHER PROFESSIONAL SERVICES - SPECIFY:OH & P, INSURANCE, ETC.	\$115,679.24		\$115,679.24
ADD ADDITIONAL ITEMS BELOW IF APPLICABLE:			
DIGITAL CONNECTIVITY-AV, PROJECTORS, SCREENS	\$70,000.00		\$70,000.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
			\$0.00
Sub-Total(s):	\$3,010,808.24	\$0.00	\$3,010,808.24

Continued on the next page.

CONTRACT #: **0**

(Enter only after Award)

GRANTEE: **City of La Crosse**

DATE: **7 / 10 / 2024**

Summarize the Match Funding sources and amounts for this Flexible Facilities Program project:

Check all "Status" options that apply for each funding source.

Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	
Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	
Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	
Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	
Source:	<input type="text"/>	Amount:	<input type="text" value="\$0.00"/>	Status:	<input type="checkbox"/> Pending	<input type="checkbox"/> Committed	<input type="checkbox"/> Other
					<input type="checkbox"/> Applied	<input type="checkbox"/> Secured/Awarded	

For any source with a status of "Other" provide a brief explanation (no more than a one-sentence narrative per source).

Documentation to verify that all matching funds have been secured must be submitted in the Grant Application.