



## Meeting Minutes

### Library Board

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Tuesday, February 11, 2025

5:00 PM

La Crosse Public Library  
Auditorium (Lower Level)

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#### Call to Order

*The Chair, Sue Anglehart, called the meeting to order at 5:00 p.m.*

#### Roll Call

*PRESENT: Sue Anglehart, Kathy Ivey, Araysa Simpson, Ross Seymour, Erin Raymus, Aaron Engel, Jessica Thill, Mac Kiel, Katie Bittner*

*ABSENT:*

*STAFF: Shanneon Grant, Dawn Wacek, Daniel Whitmore, Amber Leibundgut-Peterson, Miranda Greeno*

#### Agenda Items:

#### 1 Approval of Minutes from Regular Board Meeting – January 14, 2025

**Motion to approve the minutes from the regular Board meeting of January 14, 2025.  
(Kathy Ivey/Aaron Engel) Carried**

#### 2 Approval of Minutes from Committee of the Whole – No February Meeting

#### 3 Approval of Bills & Financial Reports – January 2025 & 13th Month

**Motion to approve the bills and financial reports from January 2025 & 13th month.  
(Aaron Engel/Erin Raymus) Carried**

#### 4 Reports

##### *4.1 Director's Report*

##### *4.11 Vacancy Report / New Hire Update*

*The Library filled four part-time library assistant vacancies that remained after the restructure. Joining the Frontline team is Riley Davis, Macayla Rand, and Emma Jean Hilleshiem. Joining the Outreach and Marketing team is Sara Buechel. LPL is looking forward to welcoming these new team members on February 14.*

#### 4.12 Update on Staffing Restructure

*It has been a little over one month since the restructure took effect on January 2. During this transitional period, Library leadership is focusing on interdepartmental communication, meetings within teams, and team building. Given the significant amount of change, it has been beneficial to create opportunities for team members to shadow and work alongside other team members that are experts in various areas and tasks, such as with storytime training. Programming at the Library post-restructure is ramping up. More updates and information will be provided as the transition continues.*

#### 4.13 Operational Updates

*A Microsoft upgrade has temporarily affected both public and staff computers, as well as printers and copiers. LPL's IT team has been working very hard to restore and maintain access for both patrons and staff. Infrastructure Manager Daniel Whitmore reported that about 95% of the affected computers are back up and running.*

*From January 19-21, Main Hall served as an emergency day center. The City served over 50 people each day, with an average of 30 people in the center at any point in time. This was an increase in usage compared to previous years at other City locations. Overall, this was a successful first run. The City paid for Chem-Dry to deep clean the carpet in Main Hall. Director Shanneon Grant, Deputy Director Dawn Wacek, and Infrastructure Manager Daniel Whitmore debriefed with City leadership and discussed refining procedures.*

#### 4.14 Facility Updates

*The Main Library air handler project was approved last year during the Capital Improvement Budget for 2025. Director Grant and Mr. Whitmore have been working with the City's Engineering Department on next steps so the project can begin as soon as possible.*

*Flexible Facilities Program (FFP) grant funded project: Per the Wisconsin Department of Administration, final grant agreements are being routed for approval and signatures at this time. The architecture team was on-site January 16 and 29. Meetings are being conducted every other week. These bi-weekly meetings will continue for the foreseeable future to ensure that the Library can meet the construction start date of July 1. The City's Building Inspector will review the project on February 26. In March, Director Grant will provide information on the project plans, phases, and service impacts to the Board.*

## 5 New Business

### 5.1 Review/Approval of Resolution Request by Trust Point Financial

**Motion to approve the resolution request by Trust Point Financial.  
(Araysa Simpson/Kathy Ivey) Carried**

## 6 Old Business

### 6.1 Review/Approval of Updated Weapons Policy

**Motion to approve the updated weapons policy after striking the last line of the first paragraph and adding the word dangerous to the definition of a weapon.  
(Aaron Engel/Ross Seymour) Carried**

**7 Topics for Future Meetings – March 4, 2025 Committee of the Whole**

- 7.1 2024 Annual Report*
- 7.2 Friends of the Library Report*
- 7.3 Update on Staffing Restructure*

**8 Public Comment / Other**

**Adjournment at 5:44 p.m.**

**Motion to adjourn.  
(Ross Seymour/Erin Raymus) Carried**



## Meeting Minutes

### Library Board

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Tuesday, March 4, 2025

5:00 PM

La Crosse Public Library  
Auditorium (Lower Level)

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#### COMMITTEE OF THE WHOLE

#### Call to Order

*The Vice Chair, Kathy Ivey, called the meeting to order at 5:01 p.m.*

#### Roll Call

*PRESENT: Sue Anglehart, Kathy Ivey, Ross Seymour, Katie Bittner, Jessica Thill, Mac Kiel (left at 5:47 p.m.), Aaron Engel (left at 6:05 p.m.)*

*ABSENT: Araysa Simpson, Erin Raymus*

*STAFF: Shanneon Grant, Dawn Wacek, Amber Leibundgut-Peterson, Daniel Whitmore, Brooke Newberry, Cynthia Arauz, Miranda Greeno*

*GUEST: Mary Ellen Stolder (Friends of the Library President)*

#### Agenda Items:

#### 1 Friends of the Library Report

*Friends of the Library President, Mary Ellen Stolder, provided a report to the Board. Ms. Stolder shared that the Friends of the Library's (FOL) contributed \$44,662.15 to the Library in 2024. Annual contributions help the Library tremendously with expenses not afforded through the operating budget. The bulk of FOL's funding supports programming for all ages. FOL also helps with professional development, technology, furnishings, and more. Funds are generated from book sales, as well as FOL memberships.*

#### 2 Flexible Facilities Grant Project

*Mayor Mitch Reynolds signed the Flexible Facilities Grant Agreement on behalf of the City. Increasing access to technology for the purposes of online education, workforce development, and telemedicine are the primary goals of the grant. The Library is working with Engberg Anderson Architects for renovations and upgrades. Director Grant shared conceptual plans defining the scope of the grant-funded phase. Phase two of the renovations will require a Capital Campaign.*

#### 3 2024 Annual Report Overview

*Director Grant shared infographics that provide an overview of the year the library had, including what was new in 2024, statistics on Library usage, and gift funds received. Staff continues pulling together supplemental information which will be combined with the portion of the report already submitted to the Wisconsin Department of Public Instruction at the end of February. A comprehensive report with accomplishments, graphics, photos, and quotes from library users will be shared with the Board next month, and then posted on the Library's website.*

#### **4 Staffing Restructure Update**

*Director Grant provided the Board with a timeline explaining the evolution of the staffing restructure beginning in pre-2020 and continuing through the present "messy middle" of implementation. Management anticipates 3-6 months is needed in the new structure for staff to feel comfortable, as well as to determine what adjustments need to be made post-restructure. A staff survey provided the opportunity for feedback which has helped leadership identify and follow up on support, communication, and training needs. Library leadership recommended that the Board consider grandfathering leave amounts for previously exempt employees in non-exempt positions after the re-org at next week's regular Board Meeting.*

#### **5 Succession Planning**

*The Board and Library staff have been notified of Director Grant's retirement, effective May 22, 2025. A forthcoming press release will notify the community. As Deputy Director, Ms. Wacek will take on the responsibilities of Director on an interim basis after Ms. Grant's retirement. Drafts of updated job descriptions for the Director and Deputy Director positions will be provided to the Board at the beginning of April. Board members interested in serving on the hiring committee will contact the Board President.*

#### **Adjournment**

*Ms. Ivey adjourned the Committee of the Whole at 6:50 p.m.*

## LA CROSSE PUBLIC LIBRARY- FINANCIAL SUMMARY REPORT

February 2025

	Current Period	Year-to- Date	Percent of Budgeted Amount
<b><u>DISBURSEMENTS</u></b>			
City Operating Budget	\$534,102	\$727,205	15.06%
In-House Checking	\$3,286	\$12,668	
<b>Total Disbursements:</b>	<b>\$537,388</b>	<b>\$739,873</b>	
<b><u>RECEIPTS</u></b>			
Misc. Income	\$294	\$10,832	6.37%
WRLS Contract	\$0	\$0	0.00%
In-House Checking	\$52,244	\$90,848	
<b>Total Receipts:</b>	<b>\$52,539</b>	<b>\$101,681</b>	

17% of the year has elapsed


**LA CROSSE  
PUBLIC LIBRARY**

## RECEIPTS DEPOSITED THROUGH CITY HALL

February 2025

	Current Month Income	Year-to-Date Income	Budgeted Amount	% of Estimated Income for 2024
<b><u>MISC. INCOME</u></b>				
Over/Short				
Service Fees	\$0.15	\$17.80	\$0.00	
Damage to City Property	\$123.96	\$324.33	\$4,000.00	8.11%
Out of State Registration	\$170.00	\$300.00	\$2,500.00	12.00%
Misc. Fees and Fines	\$0.00	\$0.00	\$1,300.00	0.00%
County Contributions	\$0.00	\$10,190.00	\$180,882.00	5.63%
Pcard rebates	\$0.00	\$0.00	\$5,000.00	0.00%
Sale of Property/Equipment		\$0.00		
Restitution				
WRLSWEB				
<b>Subtotal Misc. Income</b>	<b>\$294.11</b>	<b>\$10,832.13</b>	<b>\$193,682.00</b>	<b>5.59%</b>
<b><u>INCOME FROM WRLS CONTRACT</u></b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$22,654.00</b>	<b>0.00%</b>
<b>Total Income:</b>	<b>\$294.11</b>	<b>\$10,832.13</b>	<b>\$216,336.00</b>	<b>5.01%</b>
<b>City Allocation</b>			<b>\$4,984,759.00</b>	
<b>TOTAL BUDGETED INCOME:</b>			<b>\$5,201,095.00</b>	

## CITY OPERATING BUDGET REPORT

February 2025

	Budgeted	Current	Year-to-	% of Total	BALANCE
	Amount	Period	Date	Budget	
	2025	Expended	Expended	Expended	
<b><u>GENERAL ADMINISTRATION</u></b>					
Recruitment Fees & Services		\$0	\$0.00		\$0
Salaries (+ \$135,000 unapplied COLA/Step)	\$3,065,612	\$0	\$399,212	13.02%	\$2,666,400
Cell phone reimbursement		\$0	\$170		(\$170)
Health Insurance	\$702,117	\$0	\$99,527	14.18%	\$602,590
Life Insurance	\$16,216	\$0	\$1,468	9.06%	\$14,748
Social Security/Medicare	\$234,519	\$0	\$29,421	12.55%	\$205,098
Wisconsin Retirement System	\$197,033	\$0	\$24,320	12.34%	\$172,713
Other Benefits		\$0	\$480		(\$480)
Contract Services	\$120,075	\$0	\$10,152	8.45%	\$109,923
Conference/Travel Expenses	\$13,725	\$0	\$497	3.62%	\$13,228
Telephone Expenses	\$23,000	\$0	\$3,640	15.83%	\$19,360
Electricity	\$99,251	\$0	\$5,104	5.14%	\$94,147
Water	\$5,414	\$0	\$0	0.00%	\$5,414
Natural Gas	\$62,579	\$0	\$5,763	9.21%	\$56,816
Sewer	\$4,930	\$0	\$0	0.00%	\$4,930
Storm Water	\$3,914	\$0	\$0	0.00%	\$3,914
Supplies	\$23,232	\$0	\$582	2.50%	\$22,650
Gasoline	\$1,000	\$0	\$95	9.49%	\$905
Postage	\$2,300	\$0	\$129	5.60%	\$2,171
Memberships/Subscriptions (WRLS WEB)	\$50,433	\$0	\$48,908	96.98%	\$1,525
Repair & Maintenance	\$73,885	\$0	\$14,030	18.99%	\$59,855
R&M Equipment Repair		\$0	\$0		\$0
Building Improvements	\$10,000	\$0	\$0	0.00%	\$10,000
<b>Sub Total:</b>	\$4,709,235	\$0	\$643,498	13.66%	\$4,065,737
<b><u>AUTOMATION</u></b>					
Computer Equipment/Software/Vendor	\$167,560	\$0	\$45,026	26.87%	\$122,534
<b>Sub Total:</b>	\$167,560	\$0	\$45,026	26.87%	\$122,534
<b><u>MATERIALS</u></b>					
Books and Publications	\$324,300	\$0	\$38,680	11.93%	\$285,620
<b>Sub Total:</b>	\$324,300	\$0	\$38,680	11.93%	\$285,620
<b>TOTAL BUDGET:</b>	<b>\$5,201,095</b>	<b>\$0</b>	<b>\$727,205</b>	<b>13.98%</b>	<b>\$4,473,890</b>



					<b>ITEM 3B</b>
<b><u>FUND BALANCE (formerly Carryover)</u></b>					
	<b>Amount</b>		<b>Expended</b>	<b>% Spent</b>	<b>Available</b>
Fund Balance into 2025	\$110,317.40				<b>Balance</b>
Seasonal Security not yet reimbursed to city	\$33,360				
<b>Total available after expenditures - contingency:</b>	<b>\$26,957</b>				
<b>*Final 2025 fund balance will be calculated in April 2025 per city audit</b>					

**DETAIL - CITY OPERATING BUDGET**

February 2025

**GENERAL LIBRARY ADMINISTRATION****EMPLOYEE BENEFITS - 1004010 - 511050**

Gundersen Health System \$480.00 Pre-placement physical/screening - 4 employees

**Memberships - 1004010-532075**

WRLS \$ 48,633.10 WRLSWEB operating &amp; capital fees

**TRAINING/CONFERENCE REG - 1004010-521006**

The Enneagram Institute \$ 272.00 Teambuilding tests - Programming

**CONTRACTUAL SERVICES - 1004010-520110**

De Lage Landen \$84.60 Monthly copier lease  
 Marco \$649.39 Printer service contract  
 Talon Protection Agency 1/1 - 1/31 \$8,945.00 Security services

**GASOLINE - 1004010-532055**

Kwik Trip \$94.93 Gasoline

**POSTAGE - 1004010-532060**

Quadient \$128.74 Shipments

**REPAIR & MAINTENANCE - 1004010-540000**

Amazon \$25.57 Tubing cutter, framing hardware  
 Bob's Lock and Safe \$22.50 North keys  
 Home Depot \$207.88 Faucets, paint supplies  
 Johnson Controls \$7,500.00 Annual chiller contract  
 Menards \$168.20 Plumbing supplies, bathroom sink and parts  
 RBA \$45.05 Bathroom stall door repair supplies  
 RM Solutions \$303.75 Shoveling and plowing  
 Sloan Repair \$184.53 Toilet repair supplies  
 Trane \$142.85 Air filters  
 UniFirst \$297.62 Mats, mops, & rags  
 Winona Controls \$1,592.75 Boiler service, Boiler #1 repair

**SUPPLIES/MISC - 1004010-532000**

Amazon \$310.07 Dust Buster, name tags, packing tape, 3 ring binders, dry erase markers, flashlight, envelopes  
 Loffler \$76.44 Overage fees  
 Quill \$164.95 Paper  
 Walmart \$269.99 Paper shredder

**TELEPHONE - 1004010-521101**

Brightspeed \$283.13 Analog phone service  
 Lumen \$3.89 Long distance charges  
 Nextiva \$1,626.32 Phone service  
 Spectrum \$169.98 Phone internet service  
 Verizon \$46.22 Cell phone service

ITEM 4B

**AUTOMATION****COMPUTER EQUIPMENT/SOFTWARE - 1004010-533010**

Adobe \$244.93 Creative Cloud all apps  
 Amazon \$57.44 USB C Adapters  
 Envisionware \$5,616.00 Room reservation software  
 Microsoft \$8,187.10 Office 365 annual license, software renewal, and monthly payment

## IN-HOUSE CHECKING REPORT

February 2025

**RECEIPTS:****1400 ACCOUNT**

Copy Machines/Printing	\$646.81
Subtotal	<u>\$646.81</u>

**3400 ACCOUNT****Purpose of Gift**

UW Madison (in honor of A. Doering)	\$100.00	Archives
Cash donations (various)	\$10.00	Creation Space
Cash donations (various)	\$6.00	Discretionary
Tote sales	\$15.00	Fundraising
Carney Haskell Impact Fund donation	\$300.00	Miscellaneous
M. & T. Collins (in memory of Charles and Marjo)	\$50,000.00	North Improvements
Cash donations (various)	\$73.78	Pantry
DH reimbursement R. McClintock retirement	<u>\$95.51</u>	Special Trustees
Subtotal	<u>\$50,600.29</u>	

**4400 ACCOUNT**

Credit Card Receipts	<u>\$997.71</u>
	\$997.71

**Total Receipts: \$52,244.81**

**DISBURSEMENTS:****3400 ACCOUNT****Source of Funds - Item Purchased**

B. Brown	\$530.00	Archives - Dr. Crocker book design
Cardmember Services	\$1,935.50	General Programming \$168.13 Mailchimp, Zoom, Spotify, super glue; Pantry \$143.55 snacks; Outreach \$888.63 LPL lanyards; Public Experiences \$686.40 canvases, embroidery supplies, Book Tok Bingo books, parachute, tablecloth, pom pom decorations, LED tealights, confetti, fabric runner, foil backdrop, stickers; Creation Space \$28.79 hot glue sticks; Misc \$20.00 PDF support
B. Brown	\$81.13	Pantry - Bike light reimbursement
Leavitt Communications	\$1,196.00	Discretionary - 5 walkies
M. Pike	\$100.00	PE - 3/26 Macrame class
B. Olson-Pollack	\$70.00	G. Gordon 3/1 Qigong class
J. Pedretti	\$280.00	G. Gordon - MM@M chair yoga 3/6, 3/13, 3/20, 3/27
T. Fisher	\$100.00	G. Gordon - MM@M Screaming Eagles Marching Band 3/3
S. Hanna	\$125.00	G. Gordon - MM@M Critter Mobile 3/10
S. Meehan	\$100.00	G. Gordon - MM@M Clutter 101 3/24
Walmart	<u>\$114.30</u>	Public Experience Programming - YS snacks
Subtotal	<u>\$4,631.93</u>	

**4400 ACCOUNT**

Bank Charge/Disbursements	<u>\$1,696.83</u>	FOL Jan - Dec 2024 Credit Card Reimbursement
Subtotal	<u>\$1,696.83</u>	

**Total Disbursements: \$6,328.76**

LAGS - La Crosse Area Genealogy Society  
MM@M - Monday Morning at Main  
TTWWLI - The World We Live In

## IN-HOUSE CHECKING REPORT- SUMMARY

February 2025

MONTHLY ACTIVITY SUMMARY1400 ACCOUNT (COPY)

End of January Balance	\$23,401.17
Income	\$646.81
Disbursements	\$0.00
End of February Balance	\$24,047.98

3400 ACCOUNT (GIFT)

End of January Balance	\$171,067.90
Income	\$50,600.29
Disbursements	\$4,631.93
End of February Balance	\$226,300.12

4400 ACCOUNT (CREDIT CARD)

End of January Balance	\$42,062.10
Income	\$997.71
Disbursements	\$1,696.83
End of February Balance	\$44,756.64

YEAR-TO-DATE ACTIVITY SUMMARY1400 ACCOUNT (COPY)

Income	\$1,712.38
Disbursements	(\$337.17)

3400 ACCOUNT (GIFT)

Income	\$87,042.43
Disbursements	(\$10,406.93)

4400 ACCOUNT (CREDIT CARD)

Income	\$2,093.64
Disbursements	(\$1,924.18)

## GIFT FUND (RESTRICTED) AS OF 2/28/2025

February 2025

	1/1/2024 Balance	YTD Debits	YTD Credits	Current Balance
<b>Library Materials</b>				
Regional Read	\$1,196.00	\$0.00	\$0.00	\$1,196.00
<b>Subtotal:</b>	\$1,196.00	\$0.00	\$0.00	\$1,196.00
<b>Miscellaneous</b>				
Archives	\$34,293.06	\$625.00	\$2,195.00	\$35,863.06
Creation Space	\$1,304.24	\$28.79	\$2,517.00	\$3,792.45
Discretionary (Equipment/Furniture)	\$7,002.78	\$1,196.00	\$1,491.14	\$7,297.92
Friends	\$2,370.76	\$1,484.58	\$2,500.00	\$3,386.18
Fundraising	\$25,619.01	\$0.00	\$65.00	\$25,684.01
Donald (Sandy) Gordon Estate	\$801.47	\$0.00	\$2,650.87	\$3,452.34
Gertrude Salzer Gordon Estate	\$10,582.83	\$1,355.00	\$6,778.99	\$16,006.82
Misc.	\$6,073.84	\$1,830.00	\$311.43	\$4,555.27
Misc. - Art Fund	\$759.16	\$0.00	\$0.00	\$759.16
Misc. - Banner Project	\$2,010.54	\$0.00	\$1,000.00	\$3,010.54
Misc. - Mobile Library	\$4,011.49	\$0.00	\$0.00	\$4,011.49
North Enhancements	\$0.00	\$0.00	\$50,000.00	\$50,000.00
Pantry	\$9,479.95	\$826.15	\$108.78	\$8,762.58
Programming - General	\$868.80	\$328.98	\$0.00	\$539.82
Programming - Public Experiences	\$6,516.42	\$4,650.06	\$10,000.00	\$11,866.36
Programming - Outreach/Marketing	\$2,176.77	\$888.63	\$5,000.00	\$6,288.14
Programming - YS Misc	\$2,782.55	\$0.00	\$0.00	\$2,782.55
Spec. Trustees - General	\$1,001.00	\$0.00	\$0.00	\$1,001.00
Spec. Trustees - Board Retreat	-\$462.71	\$0.00	\$462.71	\$0.00
Spec. Trustees - Main Space Audit	-\$271.84	\$0.00	\$0.00	-\$271.84
Spec. Trustees - Retirements	-\$695.51	\$200.00	\$695.51	-\$200.00
Tool Library	-\$218.22	\$10.77	\$1,266.00	\$1,037.01
Washburn	\$14,963.19	\$25.00	\$0.00	\$14,938.19
<b>Subtotal:</b>	\$130,969.58	\$13,448.96	\$87,042.43	\$204,563.05
<b>GRANTS</b>				
ALA Grant	4,282.90	\$0.00	\$0.00	\$4,282.90
Foundation Grant	\$2,256.82	\$0.00	\$0.00	\$2,256.82
World We Live in Grant (Fiscal Agent)	\$4,737.49	\$0.00	\$0.00	\$4,737.49
<b>Subtotal:</b>	\$11,277.21	\$0.00	\$0.00	\$11,277.21
<b>YTD TOTALS</b>				
	<b>\$143,442.79</b>	<b>\$13,448.96</b>	<b>\$87,042.43</b>	<b>\$217,036.26</b>
<b>BANK BALANCE</b>				
				<b>\$217,036.26</b>

## Special Trustees Fund

### History:

The Special Trustees Fund was established in the 1980s as a repository for funds coming to the library from gifts or bequests. It is an investment managed by TrustPoint Financial Services and may only be used with approval of the Library Board. It is deemed a restricted fund because the board utilizes the fund earnings only for its intended purposes as specified when the fund began. It can be utilized for the enrichment of library experiences or capital improvements (like remodeling projects) and not for general operating expenses (like salaries).

### Statement of Purpose:

#### STATEMENT OF PURPOSE - SPECIAL TRUSTEES FUND

1-17-85

The income of the Trust Fund may be used and spent and the principal be preserved intact.

8-29-85

"Resolved that the La Crosse Trust Company, Agent of the La Crosse Public Library Trustees Special Fund, is hereby authorized to make distributions from income and/or principal of said Agency at the written direction of either the current president or vice-president", by consent of the Board.

1-16-86

The Board of the Library Trustees recognizes the tradition established by the City of La Crosse in providing funding for high quality basic public library service to its citizens. Recognizing also the opportunity to enrich library service, the Board hereby adopts a policy of encouraging, seeking, and receiving gifts of money and property to the library, conditioned upon the commitment that such gift(s), unless otherwise stipulated, will be used for service enhancement, special programs, building renovation or expansion, and experimental opportunities beyond those which have constituted traditional city responsibilities. Any restriction on a gift or bequest will be honored, if the restriction is consistent with public and library policy.

## Special Trustees Fund

### Library Board's Spending Practice:

The board's practice is not to spend above the fund's earnings, or to spend principal to meet operating expenses as per their motion to clarify the practice approved May 15, 2014. While the current fund balance is over one million dollars, the board controls this investment. Donations were made with the understanding that gifts would be utilized for specific expenses that the operating budget cannot or should not cover. The board has the obligation to honor the donor's requests and utilize the funds for the intended purpose.

### Board Approved Motion – May 15, 2014:

<p>4.2. <u>Committee Reports</u></p> <p>4.21 <u>Personnel &amp; Budget</u></p> <p>Judy Bouffleur provided an overview of the meeting. The history of the Special Trustees' fund and its usage and purpose was discussed. Begun in the early 1980's, the fund is the designated repository for any funds coming to the library from bequests, endowments, or transfers from the aforementioned gift account. These revenues have been conservatively invested with TrustPoint; currently the fund balance stands at \$1.2 million.</p> <p>The Board's practice in the expenditure of these dollars has been to use them for either:</p> <ul style="list-style-type: none"> <li>▪ Expenses that the operating budget cannot or should not cover (Founder's Day celebration, retirement gifts) or</li> <li>▪ Major large projects. Within the last 10 years, over \$400,000 has been used here for two efforts - the first floor remodeling in 2006 and the contribution to the Historical Society for their new home in 2011.</li> </ul> <p>It was suggested that these funds be used for organizational studies, such as the Pay and Class study and an organizational review of the library by an outside source.</p> <p>It isn't the Board's practice or choice to spend above the fund's earning, or to spend the principle to meet operating expenses. The Board is very concerned about not misusing funds entrusted by donors.</p> <p><b><i>Motion to clarify the Board's practice to not spend above the fund's earning or spend the principle to meet operating expenses as presented.</i></b></p> <p><b><i>(Dan Gelatt /James Churf) Carried</i></b></p>	<p>Public Library</p> <p>BOARD OF TRUSTEES</p> <p>MINUTES OF May 15, 2014</p>
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## Special Trustees Fund

### History of Major Fund Expenditures from 2006-2020:

2006	Main Library First Floor Remodel	\$229,041
2011	La Crosse County Historical Society Buyout	\$200,000
2014	Main Second Floor Carpeting & Shelving	\$190,000
2019	MSR Design – South & Main Architectural Exploration	\$ 71,680
2019	Library Contribution to Main Roof Project	\$ 78,319
2020	North Library Technology Enhancement	\$ 30,000

\*\*\*Other smaller expenditures have included: Board Planning Retreat, Receptions, Retirement Gifts from the Board, Plaques, Director’s Hospitality Fund, Library Vehicle, Library Furniture

### One Million Dollar Fund Balance Benchmark:

In 2008, the year end fund balance exceeded one million dollars for the first time. While supporting several projects beyond 2008, the board’s spending practice ensured the year-end balance remains consistently over one million dollars.

**Balance 12-31-2024: 1,025,289.06**