



Meeting Minutes

Library Board

Tuesday, July 9, 2024

5:00 PM

La Crosse Public Library
Auditorium (Lower Level)

Call to Order

The Chair, Ms. Anglehart, called the meeting to order at 5:00 p.m.

PRESENT: Sue Anglehart, Katie Bittner, Aaron Engel, Araysa Simpson, Jess Thill, Mac Kiel, Erin Raymus

ABSENT: Ross Seymour, Kathy Ivey

STAFF: Shanneon Grant, Dawn Wacek, Elaine Petersen, Cole Zrostlik, Daniel Whitmore, Cynthia Arauz, Anita Doering

1 Staff Presentation by Archivist, Scott Brouwer

Mr. Brouwer provided an overview of the Archives team and services provided. He explained staffing changes and highlighted recent collaborations and programs.

2 Election of Officers

Katie Bittner nominated Araysa Simpson for Secretary. Unanimous consent to reappoint Ms. Simpson for another year.

Araysa Simpson nominated Sue Angelhart for President. Unanimous consent to reappoint Ms. Angelhart for another year.

Vice President will be elected at a future meeting.

3 Approval of Minutes from Regular Board Meeting – May 14, 2024

Motion to approve the minutes from the regular Board meeting of May 14, 2024. (Aaron Engel/Araysa Simpson) Carried

4 Approval of Minutes from Committee of the Whole – June 4, 2024

Motion to approve the minutes from the regular Board meeting of June 4, 2024. (Jess Thill/Aaron Engel) Carried

5 Approval of Bills & Financial Reports – May 2024 and June 2024

Motion to approve the bills and financial reports from May 2024 and June 2024. (Aaron Engel/Erin Raymus) Carried

6 Reports

6.1 Director's Report

New Hires: Sarah Nelson joined the Patron Relations team. Circulation welcomed Library Associate Ella Schneider and Library Clerk Noah Garcia.

Vacancies: Kayla Price from the Collection Management team is relocating to Indiana to pursue a Public History Graduate Program. Her last day with us will be July 31. Access and Engagement Manager Barry McKnight will be leaving LPL August 1 to pursue a new role as consultant with Winding Rivers Library System.

6.11 Operational Updates

ILS migration - Preparations and marketing efforts continue for the forthcoming library catalog upgrade. Ms. Grant referred to a document for Library Trustees with information on the migration, provided by Winding Rivers Library System. LPL is working to get the word out about forthcoming service impacts, as well as the discontinuation of the current La Crosse Public Library app ahead of the implementation of the system wide app and catalog upgrade.

Space Audit/Architectural planning – Architects from Engberg Anderson were onsite June 6-7 to meet with staff and refine space plans. Their immediate focus is to quantify and estimate costs for the parts of the project that qualify for a State of Wis./Federal Flexible Facilities Program (FFP) grant. Ms. Grant expressed appreciation for the grant writing efforts of staff member Cole Zrostlik, as well as Board Member Jess Thill, for reviewing the grant application.

Ms. Grant has been in contact with staff at the La Crosse Community Foundation about a potential future capital fundraising partnership.

In June, LPL was awarded a \$10,000 grant by the American Library Association to better serve those working to rebuild their lives after incarceration. Director Grant congratulated Kam Hartfield and the A&E team. Ms. Grant noted the shared excitement around the outreach work that will continue through this funding.

6.12 Programming Highlights

Summer reading program is in full swing! LPL welcomed 580 attendees at the “Big Blue Dog” Bash and more than 200 participated in the Taylor Swift Extravaganza. Youth Services programming also inspired the donation of a beautiful playhouse from the Mayo Clinic Laboratory Departments.

6.2 Committee of the Whole Report – June 4, 2024

6.21 Approval of Fund Balance for Seasonal Security

Recommendation to start working with Talon in August instead of October due to staffing changes.

Motion to approve the use of fund balance up to \$54,560 to pay for 34 weeks of seasonal security.

(Erin Raymus/Jess Thill) Carried

6.22 Approval of Fund Balance for Meeting Pods & Furniture (recommended during Space Audit)

Future plans include potential purchase of used pickup truck in 2025 for LPL maintenance.

Motion to approve use of fund balance up to \$25,780 to purchase furnishings as recommended during space audit.

(Aaron Engel/Erin Raymus) Carried

7 New Business

7.1 ILS Migration – Limited Services Recommendation

Library catalog and checkout software will be unavailable for two weeks prior to go-live date of new system. LPL will have two weeks of check-out data to enter and two weeks of materials to check-in.

7.11 Approval of Suspending Library Services on Go-Live Day - September 18, 2024

Motion to approve suspension of library services on go-live day—September 18, 2024.

(Aaron Engel/Erin Raymus) Carried

8 Topics for Future Meetings

8.1 Preliminary Allocation of 2025 Operating Budget in August

9 Public Comment / Other

10 Old Business

10.1 Library Director's Evaluation (CLOSED SESSION)

CLOSED SESSION

Motion to convene in closed session under the exemption set out in Wisconsin Statutes 19.85(1)c which reads as follows: Considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, and will reconvene again in open session.

(Erin Raymus/Aaron Engel) Carried

Time: 6:25 p.m.

Roll Call Vote:

- Sue Anglehart Aye
- Katie Bittner Aye
- Aaron Engel Aye
- Mac Kiel Aye
- Erin Raymus Aye
- Araysa Simpson Aye

- Jessica Thill Aye

Motion to reconvene into open session.
(Katie Bittner/Araysa Simpson) Carried

Time: 6:40 p.m.

Roll Call Vote:

- Sue Anglehart Aye
- Katie Bittner Aye
- Aaron Engel Aye
- Mac Kiel Aye
- Erin Raymus Aye
- Araysa Simpson Aye
- Jessica Thill Aye

Motion to approve a salary step increase for the Library Director from Grade 18, step 2, to Grade 18, step 3.
(Erin Raymus/Aaron Engel) Carried

Motion to approve the replenishment of Director's Hospitality Fund in the amount of \$5,000 to come from Special Trustees Fund.
(Katie Bittner/Araysa Simpson) Carried

11 Adjournment

Motion to adjourn.
(Katie Bittner/Araysa Simpson) Carried