



## Meeting Minutes

### Library Board

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Tuesday, May 14, 2024

5:00 PM

La Crosse Public Library  
Auditorium (Lower Level)

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#### Call to Order

*The Chair, Ms. Anglehart, called the meeting to order at 5:00 p.m.*

*PRESENT: Sue Anglehart, Kathy Ivey, Katie Bittner, Aaron Engel, Araysa Simpson, Jess Thill, Mac Kiel, Erin Raymus*

*ABSENT: Ross Seymour*

*STAFF: Shanneon Grant, Dawn Wacek, Elaine Petersen, Cole Zrostlik, Daniel Whitmore*

#### 1 Approval of Minutes from Regular Board Meeting – April 9, 2024

**Motion to approve the minutes from the regular Board meeting of April 9, 2024.  
(Aaron Engel/Kathy Ivey) Carried**

#### 2 Approval of Minutes from Committee of the Whole – May 7, 2024

**Motion to approve the minutes from the regular Board meeting of May 7, 2024.  
(Aaron Engel/Araysa Simpson) Carried**

#### 3 Approval of Bills & Financial Reports – April 2024

*Director Grant acknowledged the Washburn Board for approving funds to support staff education.*

**Motion to approve the bills and financial reports from April 2024.  
(Kathy Ivey/Katie Bittner) Carried**

#### 4 Reports

##### 4.1 Director's Report

###### 4.11 Vacancy/New Hire Report

*Ms. Grant expressed thanks to Liz Ringstrom for her 6.5 years of service at the LPL as she departs our Youth Services Department. Currently, LPL is hiring for a new part-time Patron Relations staff person.*

###### 4.12 Operational Updates

*ILS Migration preparation continues. Network Advisory Committee is meeting monthly. Features of new ILS have been shared with LPL staff. WRLS has a marketing plan for*

*the migration and a budget for publicity items.  
Along with all other City departments, the Library is in the process of completing annual staff performance reviews through a new platform called NeoGov. This tool will also help with future hiring, onboarding, and other HR functions.*

*4.13 Programming Highlights*

*Archives is conducting Neighborhood history tours. A series of free concerts is being offered on Mondays in May. Youth Services program offerings for summer are themed around adventure.*

*4.2 Committee of the Whole Report – May 7, 2024*

*4.21 Approval of Fund Balance for Architectural Planning Services*

*A suggestion was made for the Library to compile an FAQ document for members of the public who might have questions about project.*

**Motion to Approve up to \$46,200 for Architectural Services  
(Araysa Simpson/Erin Raymus) Carried**

*4.22 Approval of Updated Bereavement Policy*

**Motion to Approve Updated Bereavement Policy  
(Aaron Engel/Katie Bittner) Carried**

**5 New Business**

**6 Old Business**

**7 Topics for Future Meetings**

*7.1 Presentation from Archives Staff*

*7.2 Annual Performance Evaluation of Library Director in June*

*7.3 City Finance Director will speak at next COW meeting  
Board members will have the opportunity to ask questions, clarify benefits budget line, and discuss their concerns about using fund balance for security costs.*

**8 Public Comment / Other**

**9 Adjournment at 5:40 p.m.**

**Motion to Adjourn  
(Aaron Engel/Araysa Simpson) Carried**